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Zyra e Kryeministrit –Ured Premijera –Office of the Prime Minister
Agjencia e Statistikave të Kosovës - Agencija za Statistike Kosova – Kosovo Agency of Statistics

Kosovo Agency of Statistics

Annual Plan of Official Statistics
for the year of 2020

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LIST OF ABBREVIATIONS

KAS	Kosovo Agency of Statistics
SILC	Survey on Income and Living Conditions
HBS	Household Budget Survey
AHS	Agriculture Holdings Survey
LFS	Labour Force Survey
USS	User Satisfaction Survey
SSS	KAS Staff Satisfaction Survey
SBS	Structural Business Survey
TA	Technical Assistance
WB	World Bank
EU	European Union
BoP	Balance of Payments
GDP	Gross Domestic Product
KCB	Kosovo Central Bank
DA	Department of Administration
DAES	Department of Agriculture and Environment Statistics
DES	Department of Economic Statistics
DMIT	Department of Methodology and IT
DPPCC	Department of Policy, Planning, Communication and Coordination
DSC	Department of Surveys and Census
DSS	Department of Social Statistics
DNA	Department of National Accounts
ERP	Economic Reform Programme
ETF	European Training Foundation
IMF	International Monetary Fund
GIS	Geographic Information System of Kosovo
IMPI	Import Price Index
HICP	Harmonized Index of Consumer Prices
CPI	Consumer Price Index
PPI	Producer Price Index
CCI	Construction Cost Index
IPA	Instrument for Pre-Accession
ILO	International Labor Organization
PAF	Performance Assessment Framework
UN	United Nations
MTEF	Medium term Expenditure Framework
EAA	Economic Accounts for Agriculture
NA	National Accounts
MoU	Memorandum of Understanding
NACE	Nomenclature of Activities in the European Community
EO	Economic Operator
SIIP	Statistics on International Investment Position
MPOS	Main Programme of Official Statistics
POS	Programme of Official Statistics
APOS	Annual Plan of Official Statistics

EPOS	Extended Programme of Official Statistics
STS	Short-term statistics
EMIS	Education Management Information System
SE	EUROSTAT
EAS	European Accounting System
ES	European Statistical System
SCB	Statistics Sweden
Sida	Swedish Agency for International Development and Cooperation
SNA	System of National Accounts
SUT	Supply and Use Tables
IT	Information Technology
DITMD	Department of Information Technology, Methodology and Dissemination
ICT	Information and Communication Technology
UNDP	United Nations Development Programme
UNFPA	United Nations Population Fund
UNICEF	United Nations Children's Fund

1. SUMMARY OF OBJECTIVES

The annual work plan is a planning tool for the implementation of the Programme of Official Statistics 2018-2022. Like every other year this year, according to the Law on Official Statistics, the Work Plan for the following year is prepared and shall be submitted to the Government for approval no later than May 31 of the current year.

Identification and prioritization of users' needs for official data are the main plans for work plans in 2020.

Through this Work Plan, the objectives of the Programme of Official Statistics are to be achieved, based on available human and financial resources. KAS's main objective is to create a sustainable statistical system, expand its production with new research, and improve the quality of official statistics, in line with international methodology (Eurostat). Guided by the principles of the European Statistics Code of Practice (CoP), KAS aims to provide official statistics: in objective, impartial, qualitative, accurate, reliable, timely and relevant manner by fulfilling the needs of all local and international users.

In addition to expanding and improving the quality of statistical output, KAS aims at shortening the timeframes in the production process, with the aim of providing official statistical data to users at the shortest possible optimal time. In the medium term (2022), this target is 10% higher compared to the start of the implementation of the Programme of Official Statistics, ie the end of 2017. The alignment with the European Statistical System remains a constant objective of KAS, where, in addition to the relevant statistical methodology and regulation, the approximation of the legal framework with ACQUIS continues to remain objective even in the following period, by aligning the same principles of European countries' governance, the model of "Commitment on Confidence".

In addition, in its content, the work plan includes priorities that are linked to country-level strategies and plans for specific areas that are characterized by interaction both at an inter-institutional and international level. The European integration process, as a national strategy, also includes Chapter 18, Statistics. Out of this process in addition to the medium-term aspect, short-term priorities are also included. These priorities have been identified year by year, through the EU-Kosovo interaction and vice versa, with the aim of increasing production and increasing the quality of official statistics.

The KAS, in addition to the priorities outlined by the NPISAA, 2019-2022 / 3, has also included the priorities arising from the Government Annual Work Plan 2020, the Economic Reform Programme (ERP), the goals of the Sustainable Development of the Agenda 2030 (SDGs 2030), as well as Recommendations from the assessment of the Statistical System Kosovo by the Peer Review approach.

The Annual Plan 2020 aims at achieving the objectives through better use of resources and by increasing organizational efficiency, by increasing statistical productivity, quality, by empowering the Statistical System of Kosovo, and by achieving user satisfaction with official data produced according to EU standards.

From the perspective of planning and monitoring, for each year within this Program, the respective objectives are set based on internal and international requirements. In this regard, at the end of 2017, a cut or measure of achievements in the first 5-year programme 2013-2017 were made which served as a benchmark for setting targets for 2018-2022. Approach to drafting the annual work plan is based on the PAF rating, by assessing the achievements of the previous year, by analyzing the existing situation and by setting priorities for the following year.

The process of monitoring is also related to the planning process through the SIPK system. From what has been said above, KAS during 2020 at the institutional and sectorial level aims at:

- Increasing the number of new statistical surveys;
- Improving the quality of existing statistical products
- Increasing the level of compliance with EU standards;
- Further development of KAS technical capacities;
- Strengthening the coordination role of KAS in the Kosovo Statistical System;
- Assurance of additional funds from different partners and donors

At the sectorial level, namely the production of sector statistics, the priorities of POS 2020 are listed as follows

Within the Framework of Existing Resources are:

1. National Accounts (MPOS[1]),
2. Business Statistics (MPOS),
3. Prices (MPOS),
4. Kosovo International Trade (MPOS),
5. Agricultural Households Survey (MPOS),
6. Industrial Waste Survey;
7. Municipal Waste Survey;
8. Prices and Price Index in Agriculture;
9. Economic Accounts for Agriculture;
10. Annual Population Estimation (MPOS),
11. Labor Force Survey (AFP), (MPOS),
12. Birth data (annual)
13. Death data
14. Marriage data
15. Divorce data
16. Women and Men in Kosovo (every second year)
17. Energy Balance (MPOS),
18. Energy Efficiency Statistics,
19. Government Accounts on a quarterly basis (Q4 2018 to Q3 2019).
20. Realization of Un-observed Economy Survey on Households and Businesses

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[1] *The Main Programme of Official Statistics (MPOS) is defined through POS 2018-2022 with the requirements for minimum of statistical production in order to cover the basic needs for government decision-making. Other statistical needs, expressed by national and international users, as well as the Statistical Programme of EU, will have the advantage of the Extended Programme (EPOS). See the following section of the document 3.2.*

21. Statistics on Income and Living Conditions (SILC)
22. Survey on the use of information and communication technology by households (ICT)

Outside the Framework of Existing Resources:

1. Realization of the un-observed Economy Survey in several sectors,
2. Industrial Production Statistics,
3. Investment Statistics,
4. Migration Statistics,
5. Agricultural Crops Survey,
6. Animal Survey,
7. Forestry statistics,
8. Pilot Survey on Orchards
9. Forest Statistics
10. Forecasts for Economic Accounts for Agriculture,
11. Pilot Survey - Statistics on Construction and Demolition

The above objectives are the priorities for the year of 2020. The objectives listed outside the existing resources are going to be conducted based on the provision of the necessary budgetary resources (human and financial).

2. STRUCTURE OF APOS 2020

The overall approach in order to draft the work plan relies on a cycle of analysis, starting with the assessment of the performance in the previous year, analysis of the current year's situation and future planning based on the available resources. Therefore, the content of the Annual Plan 2020 is based on three main pillars:

1. Performance Assessment Framework,
2. Strategic Priorities, and
3. Part of the budget and the main activities.

All three pillars above are based on arguing processes, according to Planning Cycle.

a) Assessment of the performance is done by measuring and analyzing the achievements in the previous year;

b) Strategic priorities - some of which have a time lag beyond the reference year, however their assignment and implementation is consistent with the time dynamics (see chapter 4.1.3 and 4.2 4.2 of POS);

c) The part or share of budget and of main activities includes the financial resources and main activities planned over a year in line with the available resources.

An important part of the component is the implementation of PAF which enables the measurement of the progress for 8 key indicators, 4 from SIPK, the rest from other horizontal sources.

3. STATISTICAL PRODUCTION

KAS's institutional existence itself is explicitly related to statistical production, ie meeting the needs of users with official statistical data. Therefore, increasing statistical production or expanding research activities with new statistical research is one of the objectives of the POS and the main goals of the Annual Work Plan 2020. Therefore, applying the dynamics at a production rate of 3-5% year-on-year makes the main objective achievable at a rate of 20% with new statistical research by the end of 2022.

The planning process is related to the monitoring process, therefore the production situation has been cut for this purpose at the end of the implementation of the POS 2013-2017. By the end of 2017, respectively with the completion of the first Programme of Official Statistic, KAS has managed to produce 60 statistical products and 120 statistical publications. This Statistical Production Fund is structured according to sectorial statistics including products on a one-year, quarterly, and monthly basis.
On a two year basis are published Women and Men in Kosovo, Causes of Death, Water Statistics in Kosovo and Some Facts on the Environment.

On an annual basis are published: GDP with Production and Expenditure Approach, Structural Business Survey, Harmonized Index of Consumer Prices (HICP), Kosovo International Trade Statistics, Government Accounts, PRODCOM Survey, Energy Balance, Agricultural Holdings Survey, Economic Accounts for Agriculture, Agricultural Price Index, Industrial Waste, Municipal Waste, Waste Treatment, Air Statistics (GHGE), Labour Force Survey, Level of Wages in Kosovo, Use of Communication and Information Technology, Results of the Survey on Living and Living Conditions (SILC), Health data, Education data, Social Welfare data, Crime, Culture, Birth, Deaths, Causes of Death, Marriages, Divorces, Gender Statistics, Population Estimation, Statistical Yearbook, Calendar of Publications, Catalogue of Publications.

Statistical outputs published on a quarterly basis: GDP with Production and Expenditure Approach, Government Accounts, Producer Price Index, Import Price Index, Construction Cost Index, Energy Balance, Hotel Statistics, Transport Statistics, Retail Trade Statistics, Industry Statistics, Statistical Repertoire of Businesses, Output and Input Price Index in Agriculture, Labour Force Survey, Social Welfare and Quarterly Bulletin.

The following publications are produced on a monthly basis: Harmonized Index of Consumer Prices (HICP) and Kosovo International Trade Statistics.

KAS also maintains the following statistical registers:

- Population Register,
- Households Register,
- Housing and Dwellings Register,
- Business Register,
- Enumeration Areas Register,
- Agricultural Holdings Register,
- Other registers and databases.

Some products are conducted in cooperation with other public agencies.

According to the Law on Official Statistics in Kosovo, KAS needs to develop statistics according to EU standards. The purpose of producing statistics is to meet the needs of users with statistical data according to EU standards both in production and in the quality of statistics. Reports of the assessment of KAS by the European Commission (Eurostat) and other international organizations recommend to increase the quantity and quality of statistical products. In this context, KAS has cooperated closely and will continue to cooperate closely with international partners in order to increase the quality of official statistics in line with international standards in the field of official statistics.

4. ASSESSMENT OF PERFORMANCE

Monitoring and reporting the development of statistical processes is one of the important processes in the management cycle of KAS. Through the SIPK system and other horizontal units, KAS provides information on the preliminary annual performance. This monitoring process is carried out through the so-called Performance Assessment Framework (PAF). Monitoring and reporting on performance at the KAS level and relevant sectorial statistical fields is done annually, or in shorter timeframes.

KAS has been implementing this approach (monitoring through the PAF) since 2013 and continues to implement it further. As a result we have data based on PAF through the data source from the SIPK process, and other horizontal units. Below are presented the performance indicators with the description of their status, respectively the current situation and the medium-term target at the end of 2022.

The following statements illustrate the status of eight (8) PAF indicators:

	Resulting indicators	Status 2018/2019	Target in 2022
1	Number of products 60 (120)	By the end of 2018, 61 statistical products and 118 statistical publications were produced. During 2019/2020 the increase is planned for about 4%.	20% increase (72). 20% increase (145).
2	Total number of variables (0)	To be collected / aggregated from the description of the products.	At any time, list statistical variables.
3	Total number of key indicators (BE - List of key statistical indicators for candidate countries) (75)	By the end of 2016, out of 113 indicators, KAS was included with 80 indicators in the publication "Key figures for enlargement countries edition 2019. This growth is planned to be 4% proportionally for the following year.	20% increase (90).

	Resulting indicators	Status 2018/2019	Target in 2022
4	Work-day per person / product (6941) (120) (58)	The average number of day / product at the end of 2018 for 61 statistical products respectively 118 statistical reports was 116 days / product respectively 59 days / statistical publication, (comparable 118/58). It is planned to drop by 2% for 2019 and 2020.	10% reduction (6247)

5	Timeframe, from end of reference period to publication / product (9313) (155) (79)	Production time at the end of 2018 for 61 products was 186 days / product respectively 96 days / statistical publication (11369). It is planned to drop by 2% for 2019 and 2020.	10% reduction (9886)
6	Rate of publications on time (99)	Of the total of 118 statistical publications produced at the end of 2018, of which 114 respectively 97% were published on time. It is planned a rate at 100%	100 % of publications on time
7	Times series published (99)	By the end of 2018, all statistical publications were published in a time series (100%). While from statistical products mainly new research is in the process of building time series.	Time series are published whenever possible
8	Sampling error estimation (4/LFS/AHS/ICT/AHS)	During 2018, the assessment of sampling error estimates was made for LFS, AHS, ICT and AHOS.	Sample error estimation will be published for all products by 2022

Executive summary in 2013-2017, 2018-2020 and target in 2022

Indicators	Completed (40)		Difference	Completed (60)		Planned	Objective
Year	2013	2017	%	2017	2018	2020	2022
I1. Statistical products	40	60	+50	60	61	67	72
I1a. Statistical publications	93	120	+29	120	118	134	144
I4. Working days per product (total)	5877	5522	-6	6951	6929	6534	6256
I4a. Working days per product (average)	147	138	-6	116	115	109	104
I5. Production time (total)	6211	5849	-5.8	10210	9313	8940	8568
I5a. Production time (average)	155	146	-5.8	170	155	149	143
I6. Rate of publication on time	56/93	119/120	+113	119/120	114/118	133/134	144/144
	60%	99%	+65	99	97	99	100

Data source: KAS, data from SIPK, Performance measurement for the period 2013-2017 is made with 40 products although the number of products at the end of 2017 was 60. This is because the starting point was 40 products in 2013, while measuring of performance for 2017-2018 is made with the starting products of 2017 (60), base by the end of 2022, to measure performance even though in 2018 we have 60 products the whole analysis is over 60. Performance until the end of implementation of POS 2018-2022 continues on the basis of 60 products.

As noted above, the approach to assess the performance is the state or the status of the previous year (2018), analysis of the current year (2019) and planning for 2020. However, the table presents the comparative data for the POS 2013-2017 i.e. comparison of the situation at the end of the implementation of the programme with the state at the beginning of the implementation of the first 5-year programme. The presented data clearly indicate progress in 2017 compared to 2013 (column change in %).

One of the goals of KAS is to provide the official statistical data to the user in the shortest time (in the table the production time has been reduced to a level of about 362 days or (- 6%) compared to 2013). In both indicators, this has been achieved by increasing efficiency and effectiveness in KAS (organizational efficiency and production). The 2020 plan is built on the principles and objectives of the work program 2018-2022, so that a year-on-year oscillating rate is expected to increase production at a rate of 4% and a shortening of the time for the product at the rate of -2% (organizational efficiency and production).

In this context, POS 2018-2022 is operationalized through the Annual Work Plan and is monitored with the annual work report, by applying the PAF. In this context, the PAF, in POS 2018-2022, will continue to focus on important aspects of the annual assessment such as:

a) Further strengthening of planning at KAS,
b) Measuring of efficiency of production
c) Monitoring of approximation with the EU,
d) Measuring user satisfaction, and
e) Increasing image and reliability for KAS
f) Metadata measurement for statistical products.

Some of the aspects from a-d are extended within the scope of the PAF, for example: the aspect of production is measured with indicator 1, the aspect of monitoring is measured with indicator 3, etc. While other aspects, although outside the SIPK system (data processing), continue to remain a priority of KAS and their measurement is done through other forms such as through different meetings with users, user satisfaction surveys, etc.

4.1 Productivity and efficiency

One of the pillars of POS 2018-2022 is the increase of productivity and efficiency of productivity with official statistics, through rationalization of human and financial resources. The target is to shorten the production-days, to shorten production time, indicators 4 and 6 (efficiency of production), while to increase the number of publications, to monitor the inclusion on Eurostat publications on enlargement countries and rates of publications in time to continue through indicators 1, 3, 5 and 6 (productivity). The following are the indicators of the Performance Assessment Framework.

PAF Indicator 1 – Number of products

By the end of 2018, 61 statistical products, respectively 118 statistical publications were produced. In 2020 are planned 67 products and 134 statistical reports, while objective for 2022 is in 72 products respectively 144 statistical publications. In the process for 2019, the number of planned statistical publications is 130, according to the proportional rate in the five-year period. The state described above is illustrated through the following Graph no. 1.

Graph 1. Number of products in 2018 and planned for 2020-2022
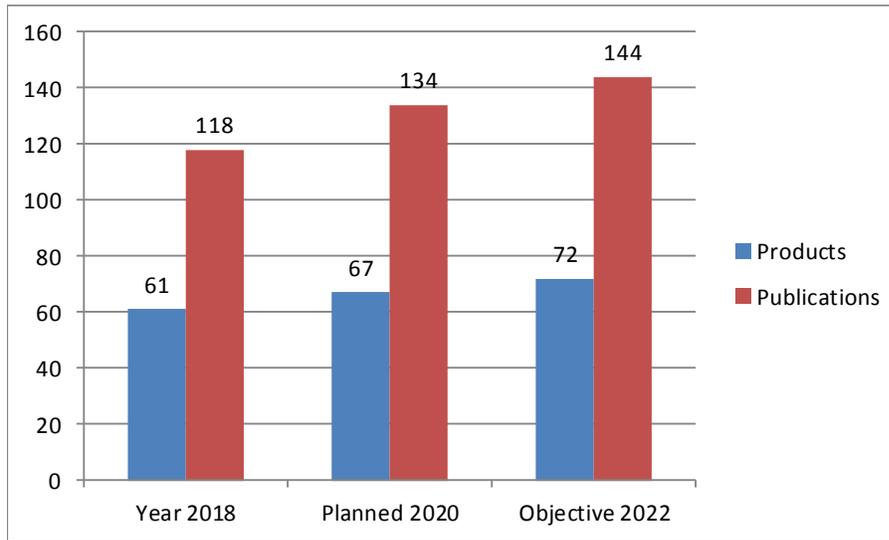
PAF Indicator 4 – Working days per product

In order to provide official data to the users in a shortest possible time, KAS aims to increase the efficiency in the process of statistical production so that the number of days per product decreases from year to year, i.e. with the same number of staff to be able to produce a larger number of statistical products. By the end of 2018, the number of days per product was 6929, or an average of 115 working days / product. The target for 2022 is the 10% reduction in 6256 working days / product, while the target for 2020 is the reduction in 6673 working days for comparable products (61 of them). This is illustrated in Graph 2.

Graph 2. Number of working days per person per product in 2018 and planned for 2020-2022
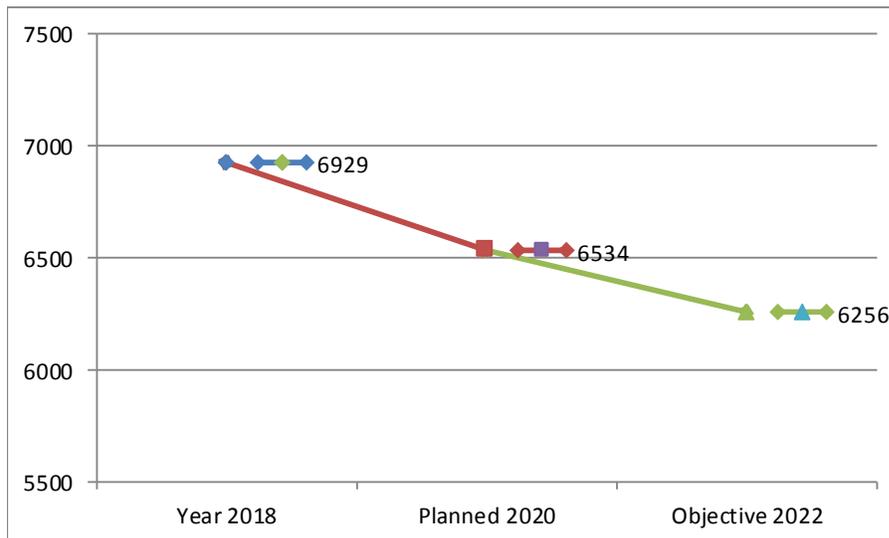
PAF Indicator 5 – Time frame (production time[2])

Production time represents the time of statistical publication from the last date, referring to the research time up to the day of publication. Therefore, the timeframe has a central role in assessing the increase in production efficiency. One of the objectives of KAS continues to be the publication and dissemination of statistical data as soon as possible for users.

Some of the indicators are published in line with Eurostat standards, as GDP per annum T + 9 months on quarterly T + 90 basis and on a monthly T + 45 basis for monthly statistics. This indicator reflects all aspects of processes, how the production process is organized as a whole. In 2018, for the 60 products, respectively, 118 comparable statistical publications, production time was 9313 or averaging 155 days, respectively 79 days / statistical publication. The target in 2020 for the same products is that production time is reduced to 8940 (9313 - (4%)) despite what was planned at 10325 in POS, but in 2018 this component had a tremendous effect especially with the passage of GDP from T + 11 to T + 9 months, so shortening production time has progressively been made to the planned rate. While the planned target, by the end of 2022, was 9886 respectively (-) 10%, but according to progress in 2018, this performance will be shorter (at 8382 days).

The following Table and Graph 3 show the production time according to the respective statistical field, the state in 2018 (base year), the target for 2020 and the objective at the end of 2022.

Table 1. Indicator 5 - Production time

Statistical field	Year 2018	Planned 2020	Objective 2022	
Economic and National Accounts	5144	4938	4630	
Social and Population	2027	1946	1824	
Agriculture and Environment	1519	1458	1367	
General	623	598	561	
Total (KAS)	9313	8940	8382	-10%

In the table above, data for the production time are presented only for comparative products (60), the plan for 2020 and the target at the end of the second five-year program 2022. While the interpretation of production data for all products (61) for 2018 is described in the section on the table. The purpose of this is to monitor the program which is based on the data of 2017 respectively the end of the implementation of the POS 2013-2017.
The above data are also presented through the following graph because of the visual and easily comparable condition and objective of KAS to provide the data in the shortest time possible to the user.

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[2] *Production time means the number of days from the reference period up to the day of publication*

Graph 3. Production time
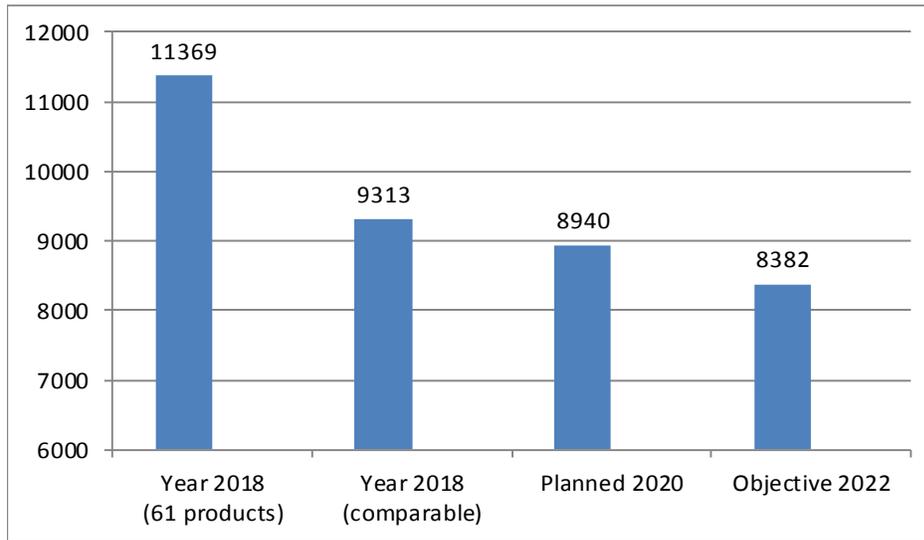
PAF Indicator 6 – Accuracy on time (rate of publications on time)

One of the principles of the European Statistics Code of Practice (CoP) is the publication of official statistics on time, respectively timely accuracy according to the calendar of publications. This indicator is part of the SIPK system and any deviation from the calendar of publications is signaled by the database operating system. In the table below are presented the data on the number of publications on time according to the respective fields of sector statistics.

Table 2. Timely publications / accuracy

Statistical field	Publications in the year 2018		Ratea	Planned 2020	Objective 2022
	Realized	On time	%	%	%
Publications of the Department of Economic and National Accounts	76	75	99		
Publications of the Department of Social Statistics and Population	20	19	89		
Publications of the Department of Agriculture and Environment Statistics	16	15	94		
General	8	8	100		
Total (KAS)	118	114	97	99	100%

From the data presented in the table above it is clear that from 118 statistical publications, 114 or 97% were published on time according to the calendar of publications. The target for 2020 is that the publication rate is 99%. The above data are also presented through the following Graph.

Graph 4. Timely, planned and realized publications

	Number of publications
■ Publications	118
■ On time	114
■ Planned in 2020	134
■ Objective in 2020	144
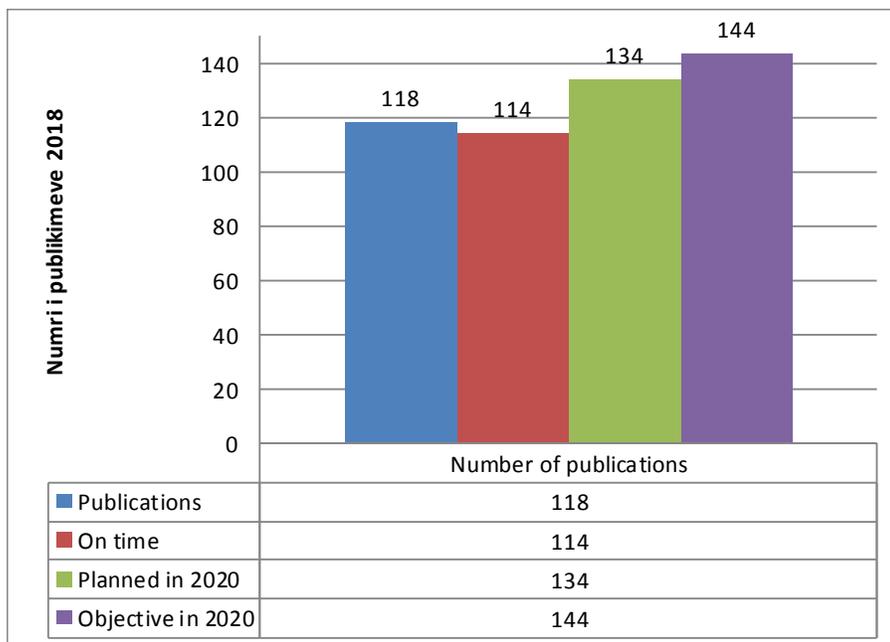
The above Graph indicates the number of planned and timely published statistical publications, the state at the end of 2018, out of 118 planned, of which 114 or 97% are published on time; planned for 2020 out of 134 planned, 133 are foreseen to be published on time or 99% of them and the target that by the end of 2022 all published statistical publications will be published at the exact time of 100%.

4.2 Measuring the statistical output / production

In addition to increasing the number of statistical products, KAS aims to improve the quality of official statistics. The indicators to measure the improvement of quality, within the POS 2018-2022, are the number of variables and the rate of inclusion of KAS publications (statistical indicators) in Eurostat publications on enlargement countries, including Kosovo, with different data from statistical fields. To measure the development of the range of production and approximation with the EU, three following measures are used:

• Number of publications,
• Number of variables, and
• Number of key figures on enlargement countries, Eurostat

By the end of 2018, within its work programme the KAS has reached 61 statistical products out of which resulted in 121 statistical publications, compared to the start of the first Programme of Official Statistics, i.e. from 79 in the year 2013. The increase of the number of statistical products will continue to be a priority in 2019 so that the range of statistical production will be comparable with the countries in the region and further.

PAF Indicator 2 – Number of variables

The description of the variables has been a challenge for KAS for a long time. However, KAS plans to establish a system for documenting variables in 2019 and 2020 in line with international definitions in the field of statistics.

PAF Indicator 3 – Number of key indicators (EU list, Statistical book, Edition 2019)

According to the latest issue (Key figures on enlargement countries, Statistical book, Edition 2019), by the end of 2018 Kosovo has been included with 80 indicators out of total of 113, This increase is planned at 4% proportionally for the following year.

Graph 4. Participation of Kosovo with data in Key figures on Enlargement countries Edition 2019 (Eurostat publication)
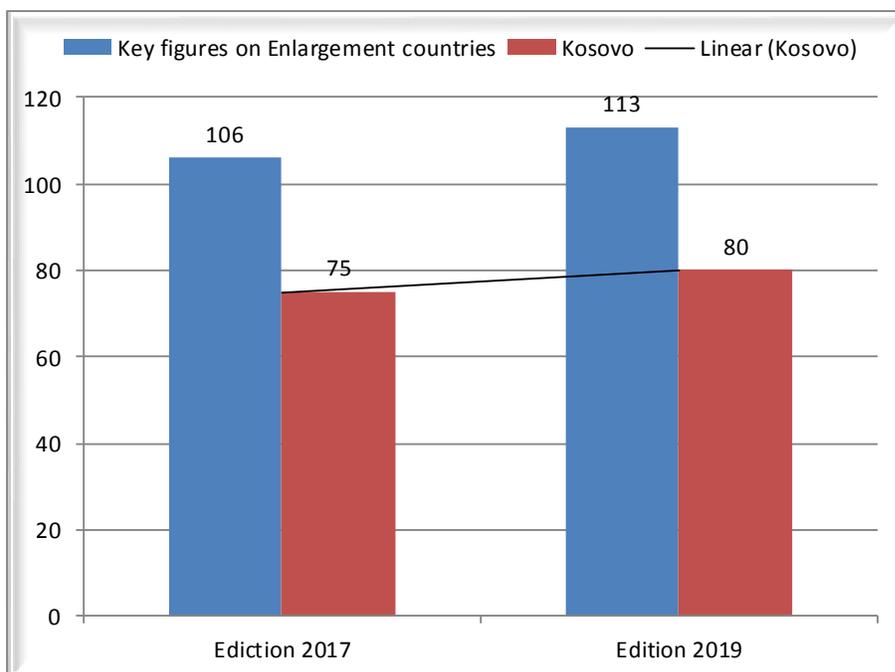
From the data presented in the Graph above, the share of Kosovo in the total number of indicators in the above-mentioned edition is 75 indicators, or about 71%, while in 2012 it was 45%. Monitoring will continue in the years to come.

4.3 Quality

According to the Law on Official Statistics, data are collected, processed, produced and disseminated on the basis of Eurostat standardized and harmonized methods. All of the abovementioned processes apply quality components such as relevance, accuracy, timeliness, timeframe, accessibility and clarity, comparability and coherence.

With the implementation of the POS 2013-2017 and Annual Plan2018, the progress has been made in the time series and the measurement of sample error estimates, while in the period to 2022 special attention will be paid to improving the quality. In relation to the users, two surveys were conducted: User Satisfaction Survey (USS) for the second time, as well as the KAS Staff Satisfaction Survey (KAS-SSS) for the first time.

In 2020, KAS has planned to continue to improve and develop the documentation process for production methods (metadata). KAS will also continue to implement two types of assessment. One is the technical assessment that focuses on metadata methods and documentation, and the other is user-oriented, aiming to improve user satisfaction by continuously fulfilling their requirements.

The implementation of the Action Plan by the recommendations of the Expert Group through the Peer Review 2017 process in the Kosovo Statistical System remains one of the goals of the quality component, with particular emphasis on empowering metadata and applying statistical models such as GSPBM.

PAF Indicator 7 - Publication of time series

It is a principle that continues to be applied in KAS, meaning that the publication of the data is done on a regular basis in time series, at least for a three-year period. Prior to the onset of regular publication, KAS starts with the testing phase of the publication until it is secured. The data has shown consistency from year to year and their regular publication continues by the time series. By the end of 2018, out of 118 publications all were in time series. During 2018 the production of some reference reports that are in the testing phase of implementation such as SILC, labor cost survey etc. has continued.

PAF Indicator 8 – Sampling error estimates

One of the key components of quality is the accuracy of the data, namely the measurement of the statistical reliability of the statistical data. For sample surveys, sampling error is documented in the description of the product. KAS has made sampling error estimates for some surveys.

Sampling error estimates for the Labor Force Survey (AFP) and the ICT Survey (ICT) were done during 2017 and the same were published during 2018. The sampling error estimates will also apply to other statistical surveys.

Based on the results of the implementation of the POS 2013-2017, the objective of Quality in POS 2018-2022, during 2019, is aimed at advancing in the implementation of all components of the Quality.

4.4 Planning framework

The planning process is based on the legal framework respectively the Law on Official Statistics. The same law defines the obligations, content and deadlines for drafting the long-

term statistical programme, and as an implementing instrument, the planning is based on the Programme of Official Statistics in the mid-term 2018-2022 which includes the objectives that KAS intends to implement. Planning, as is well known, is one of the most important and complex stages in the process of managing an institution.

Hence, KAS is paying particular attention to the planning dimension by taking into account the needs to produce basic statistics for decision makers and in accordance with the requirements derived from the European Integration Process, the National Economic Reform Programme (NERP), the NPISAA, and other KAS documents.

The priority of planning activities is based on the operational plan respectively the availability of KAS human and financial resources and users' needs for official statistics. Reorganization is a dynamic process that enables the realization of KAS objectives.

4.4.1 Planning instruments

The planning process in KAS is based on data-results. POS provides certain objectives and priorities in the respective timeframe. Therefore, fact-based planning is a process that is applied to KAS and, as a result, the situation in the current year serves as a basis for planning for the next year. The planning of statistical publications and the overview of production are known at any time through the SIPK system and PAF process. Data from the previous year serve as a starting point for next year and, since 2017, KAS has started to implement an application tool for distribution in electronic form of the number of days per product which serves as a comparative basis during the process of production. Apart from the Annual Work Plan, which is based on the POS, the planning process is accompanied by other important documents such as: Road Map, NPISAA, the National Economic Reform Programme, and Annual Work Plan of the Government in the field of statistics.

In addition to internal-based instruments, KAS uses other international instruments that serve as an input for planning activities. Recommendations from the Progress Report, recommendations from the "Peer Review" Report are transformed into Action Plans.

The structure of POS 2018-2022, APOS and PAF provide an opportunity for a modern data-based planning framework, by enhancing orientation of the system towards results and by providing the basis for:

- Documented production process - organizational planning and development;
- A transparent and continuous communication with users;
- A transparent and ongoing dialogue with the Members of the System and the Statistical Council;
- Systematic creation of metadata (product description and methodological approach), and
- Data-based decision making.

The planning framework integrates or communicates the two most important stages of a management planning cycle, such as planning and reporting, implying that the Annual Plan is

based directly on past performance assessment through analysis of indicators generated by the SIPK system and other relevant units.

The PAF also establishes a Time Use System in order to monitor the distribution of daily workforce. Reports by the system enable KAS managers to identify capacity difficulties and needs and redesign work processes for greater efficiency. This system provides managers with the necessary insight to enable interaction between different statistical working units. The time use system has been advanced year-by-year and will continue to be advanced by including new modules until it reaches the Performance Management System.

In 2019, KAS is in the process of:

- Drafting of the Annual Plan for 2020;
- Implementation of the Programme of Official Statistics 2018-2022;
- Implementation of the legal framework with ACQUIS
- Continuing communication with users;
- Implementation of the Action Plan from the 'Peer Review" process (2017-2022)
- Increase and develop KAS administrative and professional capacities;
- Advance PAF and capacity building for analyzes (analytical reports, statistical product cost estimation module, etc.);
- Digitalize or automated field surveys and establish advanced systems for inter-institutional data exchange;
- Empowering the data dissemination system through the platform ASKDATA
- More and more promotion of the platform ASKDATA
- Maintenance of the new KAS web site;
- Results Based Management (RBM);
- Documentation of variables and statistical products (metadata);
- Action Plan, NPISAA
- AGWP
- Strengthening the coordination of the Kosovo Statistical System
- Publication of road map for the Census Project 2021

In 2020, KAS plans:

- Drafting of the Annual Plan for 2021;
- Implementation of the Programme of Official Statistics 2018-2022;
- Implementation of the legal framework with ACQUIS
- Increase communication with users;
- Implementation of the Action Plan from the 'Peer Review" process (2017-2022)
- Increase and develop KAS administrative and professional capacities;
- Advance PAF and capacity building for analyzes (analytical reports, statistical product cost estimation module, etc.);
- Digitalize or automated field surveys and establish advanced systems for inter-institutional data exchange;
- Empowering the data dissemination system through the platform ASKDATA
- More and more promotion of the platform ASKDATA
- Maintenance of the new KAS web site;
- Results Based Management (RBM);

- Documentation of variables and statistical products (metadata);
- Action Plan, NPISAA 2020-2022
- AGWP 2021
- Implementation of Population Census Pilot in April 2020
- The SGDs platform

4.4.2 Reorganization

Based on the reports generated by SIPK system, and in order to rationalize the working positions and general priorities of KAS, the reorganization process will be conducted according to Regulation no. 01/2013 on internal reorganization and systematization of KAS jobs at the level of department. During the next period, the following actions are planned:

1. Rationalization of KAS jobs through internal transfers, based on the PAF
2. Strengthening and functioning of the Department of Statistics of National Accounts
3. Empowering human capacities in social, economic, agricultural and IT statistics.

In order to meet the requirements of users for official statistics, the reorganization at KAS will be a continuous process based on the relevant Regulation on Reorganization.

4.5 User satisfaction

Contacts with data users are essential to improve the quality and to develop statistical contents. An important manner to assess the quality is to measure user satisfaction.

Based on the new Law on Official Statistics, the Administrative Instruction on the Protection of Statistical Data will be made, including the user access section in statistical data.

During 2017 and 2018, KAS has held several meetings and lectures with key data users in order to identify the needs for statistical data and measure the satisfaction level for the data published by KAS.

The KAS, under the frames of user satisfaction, will conduct the User Satisfaction Survey in 2020.

The advancement of the KAS website will continue in order to meet user needs for statistical data and for easier access for users.

4.6 Summary of performance assessment

- Statistical output (statistical publications) by the end of 2018, at a 6-year interval, the number of statistical products has increased for 22, compared to 2012, respectively, from 39 to 61 statistical products. While the number of statistical publications for the

same time interval has increased from 79 in 2012 to 118 at the end of 2018. Expressed in the structure, there was an increase over 56% for statistical products respectively 49% for statistical publications

- The number of variables is a process and so far it has been challenging for KAS. This challenge will lead us to the complete finalization of the process of documenting the variables. It is envisaged that by the end of 2022, a description of statistical variables should be made, with about 50% of them.

- The rate of inclusion of Kosovo statistical publications, i.e. the inclusion of Kosovo with data (indicators, tables, graphs, etc.) in the EU Handbook "(key figures on enlargement counties edition 2019) is included with 80 indicators out of total of 113 indicators. In comparison with 2012, by the end of 2019 there is an increase in the rate of inclusion in this Handbook at a rate of 26% and 45% respectively at 71%.

- The increase in efficiency is evident during 2018, from the data analyzed, during 2018 on average were spent 115 working days per product (60 products) compared to 2017. Performance measurement for 60 units is designed for comparability with a clearer precision for measuring performance from year to year. While in 2017, an average of 116 days spent on the production of a statistical product, in 2018, about 115 days were spent on the same products, so there was an increase in efficiency to 0.9%; The plan for 2020 is that the average number of days per product on average to be 109 working days for the same products (60);

- Production time, respectively timeframes (one of the CoP principles) has improved in 2018 compared to the previous year. While in 2018, production time for all products (61) was 11369 days, in 2017 timeframes were shortened to reach 11082 calendar days for all statistical products. However, the most obvious measurement of performance is only when measuring is done by comparing production time of 2018 with that of 2017 for the same statistical products (60).

- While in 2017 production time for 60 units recorded 10210 calendar days, in 2018, production time for the same products was cut to 9313 calendar days. On average for 155 days in 2018 compared to 2017 on average per product was 170 days. Expressed in structure, the production efficiency has increased for 897 days or about -9% shortening production time. In other words, on average about 15 days each product was offered to users faster in 2018 compared to 2017. For 2020 plan is to cut production time by -4% or to 8940 calendar days

- Also timeliness in 2018 was recorded at the rate of 97% of the reports published or released on time compared to 2017, where the publication rate on time was at 99%, ie 118 publications of which 114 were published in accurate time. KAS's goal is to publish all statistical publications at the time specified by the publication calendar. Thus, the PAF itself is a tool that serves KAS management to deepen the analysis of the findings of the report. The decline in the publication rate from 99 to 97 is due to the delay in timely provision of data by third parties, ie respondents (administrative sources).

- The sampling error estimates started as a process over the years 2014-2015. Sampling error estimates for both LFS and ICT surveys were made, and their release is expected

in May 2018. While in the following years, KAS will continue to publish the sampling error estimates and the coefficient of variation for other products such as the Structural Business Survey (SBS) and other surveys in POS.

Reporting time is a continuous process which, in 2018, compared to the previous year, had similar continuity to 2017 at a level of 95%.

Table 3. Executive summary of the period 2013-2017, state in 2018 and plan for 2020

Indicator	POS (2013-2017)		Rate+/-	POS (2018-2022)		
Year	2013	2017	%	2018 Realized	2020 Planned	2022 Objective
Products	39	60	+54	61	67	72
Publications	79	120	+52	118	134	144
Days - persons	147	138	-6	115	109	104
Production time	6278	5849	-7	9313	8940	8382
Rate	49/79	120/121	62/99	114/118	133/134	144/144

Data source: KAS, data from SIPK, Programme 2013-2017, the performance measurement was done for 39 products (baseline). While performance measurement for the period 2018-2022 is based on 60 units. (In 2018, production time of 9313 is for all 60 products, not 39, data in 2018 are real data recorded by the SIPK).

From the data presented in the table, during the entire cycle of the Programme of Official Statistics, KAS has paid particular attention to the monitoring process of the implementation of the objectives set in the 5-year programme 2013-2017. As observed above, two of the three main pillars of the programme were the increase of efficiency and productive effectiveness. The number of statistical publications has increased to 54% compared to the set target of +16%, while the efficiency of production, i.e. the rationalization of human resources, with the same resources has achieved to produce a greater number of statistical products, thus implying a reduction in the time spent in the statistical production process. Production time has been reduced by -7% for the same statistical products at the beginning of the implementation of the Programme of Official Statistics, which means that on average each product was offered 9 days earlier compared to 2013.

Accuracy in the publication of official statistics in 2017 compared with 2013, has marked extraordinary progress, out of 79 of them 49 publications were published on time in 2013 (62%), while in 2017 at the end of the Programme of Official Statistics 2013-2017, out of 120 of them 119 publications were published on time or 99% of them. Such sustainability was similar in 2018. The plan for 2020 continues to remain the same, i.e. to increase the efficiency and productive efficiency, to increase new statistical research, to shorten the days materialized in the statistical production process, to shorten deadlines time (by providing data to the user in a fast manner), as well as accuracy in the production of official statistics.

5. ANNUAL ACTION PLAN 2020

5.1 Strategic priorities

Year 2018 was the first year of implementation of the Programme of Official Statistics 2018-2022. The strategic priorities in POS-5 year 2013-2017 were met to a great extent. Open issues such as legal framework, reorganization and financial and human resources remain part of the second programme as a result of external factors in their realization. However, they continued to be part of POS 2018-2022 and as such will be elaborated on the progress, i.e. their realization during the first work plan in 2018 within this time frame (2018-2022).

Section 4.3 of the Programme of Official Statistics 2018-2022[3] presents the strategic priorities which are broken down by organizational and statistical fields. Regarding organizational development, this five year Programme sets 6 strategic priorities, while the planned priorities are as follows:

Consolidation of the legal framework - The amended law was approved by the Kosovo Assembly at the end of December 2018. The law has included substantial changes in the organizational field and new responsibilities. The approved Law will derive other sub-legal acts that strengthen the role of KAS in SSK.
Most of Eurostat recommendations are included in the new Law on Official Statistics.

Population Census 2021 - The Road Map and the Project Plan for Population Census 2021 together with the Budget Plan for the implementation of the Project, are done. The Concept Document on Population Census and drafting of the Law on PC 2021 are in the process and are scheduled to be completed in 2019, while during April 2020 the Pilot-Population and Housing Census will be conducted.

As a separate process from the Population Census, MICS6 will be developed on the field in the second half of 2019, and the report is expected to be published in the first half of 2020. It is one of the largest surveys conducted in the households that takes place for the second time in Kosovo. This is the sixth round of MICS globally by using standardized international methodology for the purpose of informing the Agenda 2030 for Sustainable Development (SDG). MICS will generate data for more than 30 indicators of 11 SDG Objectives or 48% of all survey-based SDG indicators.

Functionalization of the Department of National Accounts - as mentioned above one of the pillars of the program is the organizational process of the production. During 2018, national accounts (DNA) were separated from economic statistics with the aim of vertical reduction and horizontal alignment in statistical processes. During the year 2020, the DNA will be fully functionalized with the relevant staf, however, the production process continues to contribute to the realization of KAS objectives.

Development of other capacities - KAS will develop human and professional capacities in other producer departments, especially in social statistics, agriculture and information

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[3] The Programme of Official Statistics 2018-2022 will include strategic priorities for the 5 year period and their implementation will be extended in time and will be implemented through annual work plans. Drafting will take place after SSK has been evaluated by Eurostat.

technology, as the main sustainer of the future in production processes and in the dissemination of official statistics.

Advancing the Planning Process and Performance Assessment Framework (PAF) - The PAF continues to be one of the most important tools in the process of planning and monitoring KAS processes. KAS decision-making has been and continues to rely on the data provided by the performance assessment framework. One of the benefits of applying the PAF is the unification of the processes and phases in the planning cycle, thus enhancing efficiency in statistical processes and enhancing quality through adequate human resources management. For 2020, a new module for estimating the cost of the statistical product is planned, but it remains to assess the cost-effectiveness of this process.

Communicating with users - During 2018 several meetings with users of official statistics were held. A lecture was also held at the Faculty of Economics in the University of Prishtina. Throughout 2020, KAS's goal is to advance dialogue with all users of official statistics. This includes setting up a co-ordination and co-operation with the institutions that are both sources and users of KAS data. For the realization of this goal, KAS will consistently hold meetings with different users according to certain interest groups in order to identify the needs for new statistical data and increase the quality according to users' needs.

KAS, through the MoU, has increased the level of co-ordination and co-operation with institutions that are very important in terms of the source of administrative data. Also, KAS plans to update MoUs signed years ago. Co-ordination and cooperation with users has reached a satisfactory level.

KAS maintains regular contacts with user of the data of national accounts. These contacts are organized on a regular basis before publishing the results. As far as cooperation with international users is concerned, it is planned to deepen it. Through the eDAMIS Program, KAS continues to send data to Eurostat

Implementation of the Action Plan by the assessment of the Kosovo Statistical System - during 2018 the first Report was sent to Eurostat on the implementation of the recommendations of the Eurostat Expert Team as a result of the Statistical System Assessment through the Peer Review process. In 2019 and 2020, the process of implementing the recommendations continues in accordance with the Action Plan which is already published in the KAS and ESTAT website.

Other sectorial priorities - Further development of National Accounts, measurement of the degree of non-observed or informal economy and integration into the Gross Domestic Product, implementation of the methodology ESA 2010, development of Sector Accounts, development of supply and use tables (SUT), input-output tables (IOTs) continue to be priorities even in 2020. We will also continue to improve the quality of Structural Business Survey, development of investment statistics, development of statistics on construction, development of statistics on the use of Information Technology and of communication with businesses, the development of statistics on services.

Addition of new modules and publication of data on a monthly basis for LFS, development of a Labor Cost Survey as well as development of a Job Vacancy Survey (JVS) and a Survey on

Income and Living Conditions (SILC). Special treatment will be provided to Classifications of ISCED 2011 in the field of education, and classification of crimes and the establishment of crime codes for statistical purposes.

In terms of quality priority will be: relevance, correctness, timeliness, accuracy, accessibility and clarity, comparability and coherence. KAS, through the establishment of the Quality Management Council, will manage and engage in continuous quality growth. A centralized harmonized metadata system will be developed in line with the recommendations of the Euro SDMX Metadata Structure and the ESSS (ESS Standard Quality Report Structure) which will enable the generation of quality reports at the Eurostat database. Implementation of the Strategy for dissemination and its advancement will also be a priority. It is planned that the data dissemination process is enriched with as much guidance as possible, by modern and figure explanations, modern forms of tables and graphs, and enriching the website with all modern tools of statistical data dissemination. In order to increase the administrative data sources, IT infrastructure will continue to be upgraded by using as many databases and electronic records as possible.

Based on the responsibilities under the new Law on Official Statistics, KAS will continuously develop new projects in order to increase the number of indicators. Therefore, even in 2020, KAS will continue to carry out such projects under the best international practices in order to advance the Kosovo Statistical System.

The modernization of statistical processes in KAS is ongoing in order to align Kosovo's statistics with those of European Union countries and Eurostat standards. For this purpose, new methodologies are planned to collect (electronic form of data collection) and elaborate statistical data. Also, KAS will consider the progress made by other public agencies and use their achievements for its needs.

5.2. Summary of organizational development in 2020

Development aims to improve efficiency of production, and POS presents four operational priorities in 2010.

Within the framework of existing resources	Objective and responsibility	Status 2018/2019 and plan for 2020
1. Use and advancement of the Performance Assessment Framework (PAF)	*Objective:* Advancing a general overview of statistical processes in KAS in order to strengthen the planning framework. *Responsible*: DPPCC	*Status:* SIPK is functional and its completion with the new requirements by the departments will continue in 2020. The report is completed for 7 of the 8 PAF indictors. The annual report and the annual plan are prepared on the basis of data from the PAF. *Plan:* Continuing to report on 8 PAF indicators, Planning and Monitoring will continue in line with the PAF with the possibility of further advancement and further modernization of SIPK (eg including cost per statistical product, updating with new activities, etc.).

2. Strengthening professional capacities of the DPPCC.	*Objective:* Completing DPPCC with staff and building existing capacities through planning, reporting and documentation training. *Responsible:* DPPCC	*Status:* DPPCC is functionalized, continues to exercise its duties and responsibilities under the LSZ and the KAS regulation on reorganization. The DPPCC has also increased for two new working positions.
3. Strengthening the role of KAS in SSK	Objective: Better coordination of SSK *Responsible*: DPPCC with other institutions.	*Plan:* Increase capacity for planning and policy development (eg AI) in KAS. Training and capacity building of staff in line with general developments will continue in the future. *Status:* Strengthening the coordination role of KAS is set in the new Law for official statistics. *Plan:* Creation of broad-based bodies between institutions of the SSK - advisory and coordinating bodies.
3. Implement Recommendations from the Peer Review for DCS.	Objective: Rationalization of jobs Responsible: DCS	*Status:* The Department of Census and Survey functions in accordance with its responsibilities. Links between regional offices with KAS have been established through the Government Information Technology Network and access to the SIPK system. *Plan:* In 2020, KAS plans to build capacity and to modernize data collection in order to increase the quality of data collection as well as better coordination of field work. Rationalization of working positions remains a long-term objective, until full application of the CAWI method for data collection.
4. Advanced support for producer departments.	*Objective:* Creating programs for data collection in the field (CAPI and CAWI method) and easier access to official data through KAS website. *Responsible*: DMIT	*Status:* On KAS new website, ASK Data platform has been integrated and is available to users at: askdata.rks-gov.net Plan: Data collection by CAPI method will continue to advance, in the meantime the CAWI method will increase. Advancing the content of the ASKDATA website and platform will be ongoing throughout the year 2020. Application of video-publishing on website and other forms of modernization of the dissemination of official statistics.

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Outside the framework of existing resources	Objective and responsibility	Status 2018/2019 and plan for 2020
1 Develop a central harmonized metadata system	*Objective:* Professional capacity building, metadata documentation. *Responsible*: DMIT in cooperation with other KAS Departments.	*Status:* There is professional capacity building through professional training and metadata documentation for some products. *Plan:* Increase metadata documentation for as many statistical products by the end of 2020.
2. Coordination of dissemination / distribution tools	*Objective:* Finalization of the list of variables and harmonization of time series. *Responsible* DMIT	*Status:* In the process of setting definitions and creating a list of variables. Plan: Finalizing the list of variables in 2020.
3. Better use of statistical methodologies.	*Objective:* Documentation of all methodologies and their assessments according to Eurostat standards. *Responsible*: DMIT	*Status:* There is some progress in documenting some of the publications of 2019. *Plan:* In 2019, documentation of methodological processes will continue for all sampling-based products. Continue to implement the GSPBM (Generic Statistical Business Process Model).

5.3. Summary in the development of statistical fields in 2020

For the development of statistical fields, POS 2018-2022[4] in of 2020 foresees the following activities:

Within the framework of existing resources	Objective and responsibility	Status 2018/2019 and plan for 2020
1. GDP (MPOS)	*Objective*: 1. Compilation of National Accounts through Supply and Use tables (SUTs), Input-Output Tables (IOT) and Quality increase. 2. Measuring non-observed economy in households and businesses. *Responsible:* Department of National Accounts (DNA).	*Status:* 1.1 Supported by IPA MB 2015, the number of tables sent to Euostat has increased. 1.3 *Plan:* In the framework of the IPA 2017 project, the improvement of the quality of GDP will be achieved through the compilation of user and supply tables (SUTs) and Input-Output tables (IOTs). *Status:* With the support of the World Bank in 2018, the Survey of Non-observed Economy in Businesses (for four economic activities) was conducted. The results will be available by the end of 2019. Also, from the Kosovo budget for 2019 additional funds have been allocated for the survey on Non-

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| | | observed Economy by Household and Business.

Plan: The plans for 2020 are the integration of data from the results of surveys to measure the non-observed economy in GDP, complete revision of the data of National Accounts data. |
|---|---|---|
| 2. Labour Force Survey (MPOS). | *Objective:*
2.1. Continue to improve the quality of LFS data on a quarterly and annual basis.

Responsible: Department of Social Statistics (DSS). | *Status:*
The process of quarterly and annual publication of LFS has been stabilized and data quality increased by applying the CAPI method in data collection.

Plan:
2.1. Updating the sampling framework every three months, prior to the start of the survey in the field, and continuing publication of LFS results on a quarterly basis in line with EU timeframes; application of the CATI method for re-survey, publication of the main LFS indicators at the regional level. |
| 3. Business Statistics (MPOS). | *Objective:*
1. Increase the coverage and the number of publications.

Responsible: Department of Economic Statistics (DES) | *Status:*
3.1. Between 2017 and 2018 improvements have been made in tourism statistics, transport, energy efficiency, structural statistics of enterprises, and industrial volume index was published for the first time.

Plan:
Plans for 2020 are: Begin collecting data with the CAPI method. Improving quality through updating the SBR through the SBR update survey, increase the number of publications, produce investment statistics, publish statistics on the use of information and communication technology from businesses and improve structural business statistics. |
| 4. Prices (MPOS). | *Objective:*
1. Increase the quality for all price indices. | *Status:*
KAS continues to monitor and publish: The Harmonized Index of Consumer Prices (HICP) on a monthly and annual basis, the Import Price Index (IMPI), the Producer Price Index (PPI) and Construction Cost Index (CCI) on a quarterly basis.

Plan:
During the year 2020, quality increase is planned through increasing the number of sources, items and services.. |
| 5. Kosovo International Trade (MPOS). | *Objective:*
1. Continue the publication of KITS on a monthly and yearly basis on time.
2. Maintenance of KAS data platform for easier access by data users. | *Status:*
5.1. The ITS timely publication on a monthly and yearly basis according to the plan has continued. The implementation of PC-Axis tools for the interactive dissemination of |

		Kosovo International data has been carried out.
		Plan: To continue with timely publication of ITS' on a monthly and yearly basis and regular update of the PX-ASK KAS data platform.
	Responsible: DES and DMIT	

6. Agricultural Households Survey – Agriculture Crop and Animal Survey (MPOS).	*Objective:* 1. Increase the quality of agricultural statistics and shorten the production time of the results.	*Status:* 6.1. Agriculture Census 2014 has provided key data bases for designing the AHS sample, this survey has so far been carried out 4 times on an annual basis. This has enabled the updating of the sampling framework and the design of the AHS sampling / Agriculture Crop and Animal Survey according to international statistics. The production time is 184 days.
	Responsible: DAES	*Plan:* Administrative sources will be used which have potential to update the statistical register of agricultural holdings as well as potential for the production of some indicators of agricultural statistics. The goal is to shorten production time to 157 days.
7. Other social statistics (PKSZ).	*Objective:* 1 Increase the number of indicators for other social statistics such as education, health and social welfare according to user requirements, improving data quality and shortening the publication time, and implementation of ISCED 2011.	*Status:* 7.1. Indicators have also been added for two social welfare schemes, indicators for education and health. 7.2. The publication of social welfare data on a quarterly basis has started
	Responsible: DSS.	*Plan:* In cooperation with institutions that are administrative sources of this data, it is objective to increase the quality of these data in 2020.
8.Birth, death, marriage, divorce statistics (MPOS)	*Objective:* *Vital statistics (births, deaths): harmonization of a single countrywide questionnaire for the collection of vital data (births and deaths).*	*Status:* The timely publication of statistics on births, deaths, marriages and divorces according to the plan continued.
	Responsible: DSS.	*Plan:* In cooperation with institutions that are administrative sources of this data, the objective is to increase the quality of these statistics in 2020 and harmonize the questionnaire by international standards.
9. Estimation of the population on an annual basis (MPOS).	*Objective:* 1. Estimation of the population on an annual basis and increase population-related indicators.	*Status:* 8.1. The latest population estimate was made for 2017 and in 2019 is underway the Population Estimate in 2018.
	Responsible: DSS.	*Plan:* The Population Estimate in 2019 will be conducted in 2020.

10. Administrative data (MPOS).	*Objective* 1. Identification and update of administrative data sources and their receipt in electronic form. *Responsible:* All production and support departments	*Status:* List of institutions for supply with administrative data exists. Many Memorandum of Understanding have been signed with Kosovo institutions. The MoU sets the rules for sending data. Administrative data from different institutions continued, as with: MLSW, MPA, Kosovo Judicial Council, MAFRD, MESP, National Institute of Public Health, TAK, Kosovo Customs, KBRA, Treasury, Pension Trust Fund, etc. *Plan:* To sign a MoU with the Ministry of Health (MoH), and with the Ministry of Justice (MoJ), as well as to update some previous MoUs. Continue to digitize administrative data collection.
Outside the framework of existing resources	**Objective and responsibility**	**Status 2018/2019 and plan for 2020**
1. Statistical Farm Register (MPOS).	*Objective:* 1. Updating the Farm Statistical Register. *Responsible*: DAES	*Status:* 1.1 The Agricultural Business Register has been created by the Agriculture Census data of 2014. Also, four annual AHS surveys have been conducted so far. *Plan:* In 2020, the Agricultural Business Register will be updated from administrative sources and by AHS of 2019. This register will be used for future agricultural surveys.
2. Statistics on Income and Living Conditions survey (SILC) (MPOS).)	*Objective:* Shortening the publication timeframes and building professional capacity for SILC. *Responsible:* DSS	*Status*: The World Bank-funded Survey on Income and Living Conditions (SILC) for the first time as a full survey was conducted in 2018. We are working on the preparation of the results expected to be published in December 2019. Necessary preparations are being made for the development of the next SILC 2019, which will be funded by KAS budget. *Plan:* Professional capacity building for the SILC survey.
3. ICT Survey	*Objective:* Shortening the timelines of ICT publication.	*Status*: The necessary preparations for the development of the ICT 2019 field survey

Responsible: DSS	are underway. The survey will take place in April and May 2019 through the CAPI (tablet) method.
	Plan: To continue developing a regular survey every year and implementing the CAPI method for collecting ICT data and continually shortening the timelines for data publication.

5.4. Collection of special statistical data

According to its legal responsibility, KAS also processes the Special Official Statistics. In 2020, in the framework of IPA MB 2017 for the period 2019-2020, KAS will implement the foreseen pilot projects: Purchasing Power Parity, Harmonized Index of Consumer Prices, Long-term Business Statistics, Statistical Business Register, Transport Statistics, ICT on Business Statistics, Energy Statistics, Tourism Statistics, International Trade Statistics on Goods and implementation of the FRIBS Regulation or the Framework Regulation that integrates business statistics.

Within National Accounts, pilot projects are planned: National Accounts Methodology, National Accounts (Transmission Program, ANA, QNA, and Quality Reporting), National Regional Accounts, National Sector Accounts, National Accounts (SUT / IOT), Government Finance and EDP, as well as the macroeconomic imbalance procedure.

In social statistics, the MICS6 project is in the process of being implemented and will continue in 2020, Statistics on the Use of ICT in Business, SILC, AFP, dissemination and support to users from Eurostat.

While in the framework of agriculture and environment statistics, pilot projects for agricultural statistics that are planned: (annual crop statistics, fruit statistics, livestock production, farm structure survey, agro monetary statistics) and environmental economic accounts.

These activities are not part of the Main Programme of Official Statistics. KAS will use these opportunities to strengthen official statistics with indicators and capacity building, relying on various donors, mainly Eurostat. These activities take place within the time frame under the agreement between KAS and Eurostat. UNICEF or other donors.

Financing of these projects is done by potential donors. Based on this support the KAS plans, organizes and develops the work process within the institution and engages in additional data sources according to the potential and legislation in force.

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6. BUDGET AND PRODUCTION STATEMENTS

The budget planning within the General Plan starts with an internal consultation based on the needs of the production departments in the process of implementing the Annual Work Plan. In this regard, in order to fulfill its tasks and responsibilities, and in particular to add to other activities, the Department of Administration will receive information from all KAS departments for the Annual Report of the Official Statistics Budget Circular 2020, in order to provide sufficient data on the planning for the following year. In meeting the requirements of KAS departments for the preparation of the draft budget, the document contains short and medium term plans and a statement on the goals and priorities that KAS has for a proper budget planning for 2020.

For the activities of 2020, for the purpose of conducting surveys, KAS needs a budget increase of € 5,097,663 in the category "Goods and Services" (additional budget) for the Census Preparation phase (foreseen € 4,299,663), National Accounts, Economic Statistics, Labor Market, Poverty Statistics, Migration Statistics, Agriculture and Environment Statistics and Informal Economy Statistics. In the category "Wages and salaries" there is a need to increase human capacities for 42 new working positions, with an additional cost of 240,298.00 EUR.

Table 4. KAS budget for 2019 and planning for 2020

Category / Year	2019	2020
Staff	169 Current	211 Necessary
Wages and Salaries	1,101,835.20	1,342,133.20
Goods and Services	972,960.00	6,070,623.00
Capital expenditures	150,000.00	
Utilities	21,875.00	21,875.00
Total	2,246,670.20	7,434,631.20

6.1 Overview of production / outputs

Results-based planning will continue to be applied over the next few years, based on last year's performance, current analysis and future planning.
Apart from the impact on the planning process, the overview of outputs is intended to keep the external partners informed about the expected outputs / results, about the structure of the most absorbing capacity in the entire production process, about the necessary resources, and so forth. By 2020, the target is to increase production by 4% compared to the previous year. Whereas, in the Programme of Official Statistics 2018-2022, the target is for a 20% increase in output by the end of 2022.

The following tables list the statistical outputs and key commitments of the KAS support units for official statistics outputs.

STATISTICS OF NATIONAL ACCOUNTS

Programme	Department	Statistical products and services	Frequency of publication	External partners	Production time 2015-plan	Production time 2016-plan	Production time 2017-plan	Production time 2018-plan	Production time 2019-plan	Production time 2020-plan	HR (people-days) 2015 plan	HR (people-days) 2016 plan	HR (people-days) 2017 plan	HR (people-days) 2018 plan	HR (people-days) 2019 plan	HR (people-days)2020 plan
MPOS	DNA	GDP by expenditures approach	Annual	IPA NATIONAL	314	307	300	263	262	262	293	139	59	57	57	53
MPOS	DNA	GDP by production approach	Annual	IPA NATIONAL	314	307	300	263	262	262	268	128	59	57	57	53
MPOS	DNA	GDP by expenditure and productin approach (quarterly) (Q4 2019 - Q3 2020)	Quarterly	IPA NATIONAL	846	573	365	362	361	330	1065	1189	1177	1172	1172	1132
MPOS	DNA	SUT	Annual	IPA NATIONAL												361
	DNA	Total:			1.474	1.187	965	888	885	854	3	5	1.295	1.286	1.286	1.599

ECONOMIC STATISTICS

Programme	Department	Statistical products and services	Frequency of publication	External partners	Production time 2015-plan	Production time 2016-plan	Production time 2017-plan	Production time 2018-plan	Production time 2019-plan	Production time 2020-plan	HR (people-days) 2015 plan	HR (people-days) 2016 plan	HR (people-days) 2017 plan	HR (people-days) 2018 plan	HR (people-days) 2019 plan	HR (people-days)2020 plan
MPOS	DES	Structural Business Survey: 4,000 enterprises	Annual	IPA NATIONAL	343	341	339	338	338	336	118	124	276	265	264	256
MPOS	DES	IMPI (Q4 2018 -QM3 2019) 150 enterprises	Quarterly	No	304	282	272	264	264	256	89	242	242	234	234	224
MPOS	DES	IMPI (Q4 2018 -QM3 2019) 150 enterprises	Quarterly	No	312	294	278	270	270	264	116	242	242	234	234	226
MPOS	DES	IMPI (Q4 2018 -QM3 2019) 150 enterprises	Quarterly	IPA NATIONAL	354	339	322	318	314	314	165	302	180	169	169	169
MPOS	DES	IMPI (Q4 2018 -QM3 2019) 150 enterprises	No	IPA NATIONAL	0	0	0	0	0	0	165	297	28	28	28	28
MPOS	DES	IMPI (Q4 2018 -QM3 2019) 150 enterprises	Quarterly	IPA NATIONAL	381	353	329	322	317	308	260	253	179	171	171	167
MPOS	DES	IMPI (Q4 2018 -QM3 2019) 150 enterprises	Quarterly	IPA NATIONAL	144	128	125	121	121	121	38	84	16	16	16	16
MPOS	DES	IMPI (Q4 2018 -QM3 2019) 150 enterprises	No	No	0	0	0	0	0	0	78	69	166	148	148	138
MPOS	DES	IMPI (Q4 2018 -QM3 2019) 150 enterprises	Monthly	IPA MB 2017	159	146	140	139	137	133	157	275	286	281	281	281
MPOS	DES	IMPI (Q4 2018 -QM3 2019) 150 enterprises	Annual	IPA MB 2017	170	160	157	152	151	150	47	45	48	46	46	46
MPOS	DES	IMPI (Q4 2018 -QM3 2019) 150 enterprises	Monthly	IPA MB 2017	359	344	300	287	284	278	98	235	245	237	237	225
MPOS	DES	IMPI (Q4 2018 -QM3 2019) 150 enterprises	Annual	IPA MB 2017	170	161	159	156	155	155	48	43	19	17	17	17
MPOS	DES	IMPI (Q4 2018 -QM3 2019) 150 enterprises	Quarterly	No	318	298	290	286	286	284	115	272	242	234	234	229
MPOS	DES	IMPI (Q4 2018 -QM3 2019) 150 enterprises	Quarterly	No	283	223	194	184	182	178	43	77	103	98	98	94
MPOS	DES	IMPI (Q4 2018 -QM3 2019) 150 enterprises	Quarterly	IPA NATIONAL	140	140	125	121	121	121	76	105	91	85	85	85
MPOS	DES	IMPI (Q4 2018 -QM3 2019) 150 enterprises	Quarterly	IPA NATIONAL	300	299	272	265	265	260	145	168	190	184	184	177
MPOS	DES	IMPI (Q4 2018 -QM3 2019) 150 enterprises	Annual	IPA NATIONAL	0	413	347	342	341	338	0	107	154	144	144	137
MPOS	DES	IMPI (Q4 2018 -QM3 2019) 150 enterprises	Annual	IPA MB 2017	0	187	186	180	178	178	0	73	55	48	48	45
MPOS	DES	IMPI (Q4 2018 -QM3 2019) 150 enterprises	Annual	IPA MB 2017	0	0	0	362	365	365	0	0	159	159	159	161
MPOS	DES	IMPI (Q4 2018 -QM3 2019) 150 enterprises	Annual	IPA NATIONAL	0	0	0	0	358	358	0	0	0	0	145	145
		Total:			3.737	4.108	3.835	4.107	4.447	4.397	3	5	2.921	2.798	2.942	2.866

AGRICULTURE AND ENVIRONMENT STATISTICS

Programme	Department	Statistical products and services	Frequency of publication	Production time 2014	Production time 2015-plan	Production time 2016-plan	Production time 2017-plan	Production time 2018-plan	Production time 2019-plan	Production time 2020-plan	HR (people-days) 2015 plan	HR (people-days) 2016 plan	HR (people-days) 2017 plan	HR (people-days) 2018 plan	HR (people-days) 2019 plan	HR (people-days) 2020 plan
MPOS	DAES	Agriculture Census	No	-	-	-	-	-	-	-	461	80	40	40	25	20
MPOS	DAES	Agromonetary statistics / prices of agricultural outputs	Quarterly, Annual	187	178	186	164	159	154	148	171	205	194	172	176	167
MPOS	DAES	Agromonetary statistics / prices of agricultural inputs	Quarterly, Annual	175	166	160	180	178	178	170	-	180	170	152	130	130
MPOS	DAES	Agromonetary statistics / EAA	Annual	-	-	330	319	289	261	248	76	210	203	193	145	145
MPOS	DAES	Industrial Waste Survey (800 enterprises)	Annual	339	322	358	344	360	358	357	65	171	170	170	110	110
MPOS	DAES	Municipal Waste Survey (100 public and private enterprises)	Annual	346	329	341	349	330	326	325	40	135	105	105	90	88
MPOS	DAES	Waste Treatment Survey	Annual	-	-	-	303	300	298	297	-	-	91	90	85	80
MPOS	DAES	Administrative sources (facts on environment)	Every 2nd year	153	145	-	177	-	80	-	129	152	116	114	82	69
MPOS	DAES	Administrative sources (air statistics)	No	-	-	-	285	270	268	264	7	134	107	80	98	110
MPOS	DAES	Administrative sources (water statistics)	Every 2nd year	-	-	-	-	90	-	80	-	128	88	88	97	86
MPOS	DAES	Agricultural Holdings Survey (7000 AHs)	Annual	200	190	270	272	190	158	157	163	614	630	540	650	620
MPOS	DAES	IPA-2015 Annual Agricultural Crops Statistics	No	-	-	-	-	-	-	-	-	80	80	70	60	-
MPOS	DAES	IPA-2015 Animal Outputs Statistics	No	-	-	-	-	-	-	-	-	80	80	70	100	-
MPOS	DAES	IPA-2015 Structural Farm Survey	No	-	-	-	-	-	-	-	-	-	-	60	120	-
MPOS	DAES	IPA-2015 Agromonetary statistics	No	-	-	-	-	-	-	-	-	-	-	60	100	-
MPOS	DAES	IPA-2015 Waste statistics	No	-	-	-	-	-	-	-	-	-	-	60	95	-
MPOS	DAES	IPA 2017 Agriculture statistics	No	-	-	-	-	-	-	-	-	-	-	-	-	320
MPOS	DAES	IPA 2017 Environment accounts	No	-	-	-	-	-	-	-	-	-	-	-	-	80
		Total:		1.400	1.330	1.645	2.393	2.166	2.081	2.046	1.112	2.169	2.074	2064	2163	2.025

SOCIAL AND POPULATION STATISTICS

Programme	Department	Statistical products and services	Frequency of publication	Production time 2017-plan	Production time 2018-plan	Production time 2019-plan	Production time 2020-plan	HR (people-days) 2017 plan	HR (people-days) 2018 plan	HR (people-days) 2019 plan	HR (people-days) 2020 plan
MPOS	DSS	Labour Force Survey (annual publication 2019 and 4 quarter Q4 2019, Q1-Q3 2020)	Quarterly Annual	526	365	365	364	526	527	501	505
MPOS	DSS	Household Budget Survey	Annual	620	160	-	-	620	213	-	98
MPOS	DSS	Social Welfare Statistics - annua publication 2019 and 3 quarters (Q1-Q3 2020)	Quarterly Annual	209	92	92	245	209	136	136	181
MPOS	DSS	Education Statistics	Annual	230	226	226	223	230	204	204	348
MPOS	DSS	Law Statistics	Annual	350	422	422	422	350		345	400
MPOS	DSS	Health Statistics	Annual	170	309	277	274	170	170	157	143
MPOS	DSS	Culture and Sports Statistics	Annual	204	289	289	289	200	204	160	189
MPOS	DSS	Birth Statistics: 34 000 forms	Annual	137	165	165	164	137	232	141	141
MPOS	DSS	Death Statistics: 9500 forms	Annual	120	179	177	177	120	164	127	127
MPOS	DSS	Marriage Statistics: 17350	Annual	100	192	191	192	100	163	127	127
MPOS	DSS	Divorce Statistics: 1500	Annual	80	207	199	206	80	141	107	107
MPOS	DSS	Statistics on Causes of Death: 14790	Every 2nd year	90	287	363	289	90	160	125	125
MPOS	DSS	Gender Statistics	Every 2nd year	85	347		346	85	266	24	90
MPOS	DSS	Population Estimation	Annual	118	178	176	178	118	118	117	102
MPOS	DSS	Statistics on Income and Living Conditions	Annual	226	-	722	638	225	301	458	396
MPOS	DSS	Use of Information and Communication Technology Survey	Annual	-	300	261	259	0	235	194	144
MPOS	DSS	Wage Level in Kosovo (11 publications monthly, January - November 2020)	Monthly	-	-	-	297	-	-	63	115
MPOS	DSS	Population and Housing Census preparations		-	-	-	-	-	-	169	169
MPOS	DSS	Population Register		-	-	-	-	-	-	90	90
MPOS	DSS	Labour Cost Survey	Every 4 years	-	-	-	-	-	-	-	165
MPOS	DSS	Survey on Vacancies (jobs)	Annual;	-	-	-	-	-	-	-	95
MPOS	DSS	MICS 6	Every 10 years							161	
MPOS	DSS	Preparation for conducting pilot-Population Census 2020	Every 10 years								122
		Total:		3,265	3,718	3,925	4,563	3,260	3,234	3,406	3,979

DEPARTMENT OF ADMINISTRATION

Programme	Department	Statistical products and services	Frequency of publication	External partners	Production time 2014-plan	Production time 2015-plan	Production time 2016-plan	Production time 2017-plan	HR (people-days) 2016 plan	HR (people-days)2017 plan	HR (people-days) 2018 plan	HR (people-days) 2019 plan	HR (people-days) 2020 plan	Publication on time 2018
POS	DA	Planning and managing the DA	Continued	No	-	-	-	-	-	115	115	215	215	-
POS	DA	Procurement	Continued	No	-	-	-	-	-	240	240	215	215	-
POS	DA	Staff / personnel	Continued	No	-	-	-	-	-	455	240	430	430	-
POS	DA	Logistics	Continued	No	-	-	-	-	-	1740	1740	1505	1505	-
POS	DA	Budget and expenditures	Monthly	No	-	-	-	-	-	890	890	860	860	-
					-	-	-	-	-					-
POS	DA	Administrative support	Continued	No	-	-	-	-	-	215	215	215	215	-
	DA	Total:								3655	3440	3440	3440	

7. PLANING MAIN ACTIVITIES

The action plan is a process of coordination of activities between units within KAS for each product separately, including the timeframe and working days during the calendar year. Complete planning's in detail are placed on the SIPK system for the purpose of monitoring, reporting and review of the process.

The full activity plan for 2020 has been periodically part of the KAS management discussions. The DPPCC shall manage and coordinate the planning and monitoring of the activity plan and, where appropriate, propose the possibility of revision.

Below are listed the main activities for 2020, deployed through the processes (stages) set for each statistical product or other important product within the responsibilities of KAS.

7.1 Gross Domestic Product (GDP)

Based on the work plan for 2020, the priority of national accounts will be the increase of the number of tables to be sent to Eurostat, the continuation of the advancement of the compilation of user and supply tables (SUT), continuation of compilation of sectorial accounts, the implementation of the national accounting methodology according to ESA2010, the integration of the informal economy outcomes into GDP, and the complete revision of the data of National Accounts.

The process of activities for GDP for 2020 is presented through two tables as shown below.

Action Plan for GDP by Production Approach (annual):

Department	Production process		Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
ECO	GDP by production approach (annual)														53
Phase 1	Identification of needs	Plan		1	1										2
		Real													
Phase 2	Designing and planning	Plan		1	1										2
		Real													
Phase 3	Creation and testing (tools and work force)	Plan													0
		Real													
Phase 4	Data collection	Plan		1	1	1	1								4
		Real													
Phase 5	Data entry	Plan			1	1	1	1	1	1					6
		Real													
Phase 6	Data procesing	Plan						4	8	12	14				38
		Real													
Phase 7	Publication and communication	Plan									1				1
		Real													

Action Plan for GDP by Expenditure and Production Approach (quarterly):

Department	Production process		Jan	Feb	Marc	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
ECO	GDP by expenditure and production approach (quarterly)														1132
Phase 1	Identification of needs	Plan	6		2			1		2			2		13
		Real													
Phase 2	Designing and planning	Plan	10		2			2		3			3		20
		Real													
Phase 3	Creation and testing (tools and work force)	Plan													0
		Real													
Phase 4	Data collection	Plan	10	10	5	3	2	5	1	3	2	4	4	2	51
		Real													
Phase 5	Data entry	Plan	10	15	10	5	4	10	6	4	3	5	10	6	88
		Real													
Phase 6	Data procesing	Plan	80	80	85	83	83	80	65	65	80	65	85	97	948
		Real													
Phase 7	Publication and communication	Plan				3		3			3			3	12
		Real													

Action Plan for Government Accounts:

Department	Production process		Jan	Feb	Marc	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
ECO	National Accounts														52
Phase 1	Identification of needs	Plan			2										2
		Real													
Phase 2	Designing and planning	Plan			1										1
		Real													
Phase 3	Creation and testing (tools and work force)	Plan													0
		Real													
Phase 4	Data collection	Plan				1									1
		Real													
Phase 5	Data entry	Plan				5	1								6
		Real													
Phase 6	Data procesing	Plan				18	23								41
		Real													
Phase 7	Publication and communication	Plan					1								1
		Real													

Action Plan for the Non-0bserved (Informal) Economy Survey:

Department	Production process		Jan	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
ECO	Non-observed economy survey														249
Phase 1	Identification of needs	Plan	1	1	1	1	1	1	1	1	1	1	1		11
		Real													
Phase 2	Designing and planning	Plan		3	3	3	10	2	1	1	2	2	2		29
		Real													
Phase 3	Creation and testing (tools and work force)	Plan				15	15	10							40
		Real													
Phase 4	Data collection	Plan						22	22						44
		Real													
Phase 5	Data entry	Plan								10	22	22			54
		Real													
Phase 6	Data procesing	Plan									10	22	22	15	69
		Real													
Phase 7	Publication and communication	Plan											2		2
		Real													

7.2 Business statistics

KAS continuously improves business statistics. On a regular annual basis, the Statistical Business Register Update (SBR) is organized. The purpose of this survey is to update SBR with new information on enterprises in Kosovo by creating a more qualitative sampling framework and raising the quality of enterprise statistics in general.

Action Plan for updating the Business Register:

Department	Production process		Jan	Feb	Marc	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
ECO	Updating Business Register (4000 enterprises)														138
Phase 1	Identification of needs	Plan	3	2					2	2					9
		Real													
Phase 2	Designing and planning	Plan		7						2	3				12
		Real													
Phase 3	Creation and testing (tools and work force)	Plan		1											1
		Real													
Phase 4	Data collecion	Plan		1	1						2				4
		Real													
Phase 5	Data entry	Plan		3	1	2					2				8
		Real													
Phase 6	Data procesing	Plan			14	14	8	8	8	5	12	9	12	14	104
		Real													
Phase 7	Publication and communication	Plan													0
		Real													

7.3 Prices

Regarding the movements of prices, KAS continues to monitor and publish the Harmonized Index of Consumer Prices (HICP) on a monthly basis, the Import Price Index (IMPI), the Producer Price Index (PPI), and the Construction Cost Index (CCI) on a quarterly basis. KAS's objective is to raise the quality by raising observation for the prices of these indices and by reducing the time for quarterly publications of the Import Price Index, the Producer Price Index and the Construction Cost Index. The Import Price Index (IMPI) is linked to data obtained from the Business Register, Business Statistics and Kosovo International Trade Statistics and is published quarterly, usually in the last month of the next quarter. The IMPI publishes the indexes on an annual basis together with the publication of the fourth quarter.

Action Plan for Import Price Index Plan (IMPI):

Department	Production process		Jan	Feb	Marc	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
ECO	IMPI (Q1-Q4, 160 enterprises)														224
Phase 1	Identification of needs	Plan	1		1			1			1				4
		Real													
Phase 2	Designing and planning	Plan	3		1	2		1	2		1	2			12
		Real													
Phase 3	Creation and testing (tools and work force)	Plan	3			3			3			3			12
		Real													
Phase 4	Data collecion	Plan	11	3	1	11	3	1	11	2	2	11	4	2	62
		Real													
Phase 5	Data entry	Plan	3	4	1	3	4	1	3	4	1	3	4	1	32
		Real													
Phase 6	Data procesing	Plan	1	10	12	1	12	12	1	12	12	1	12	12	98
		Real													
Phase 7	Publication and communication	Plan			1			1			1			1	4
		Real													

7.4 Agriculture Holdings Survey – Crop and Animal Survey

This is annual production that is aimed at producing statistics on the use of agricultural land, crop farm statistics, livestock, agricultural inputs (mineral fertilizers, organic fertilizers, pesticides, farm expenditures, etc.) in Kosovo. The data collection is done in November 2019, and the results are published in the following year (2020).

KAS's objective is to shorten the time of publication of AHS's results.

Action Plan for Agriculture Holdings Survey:

Department	Production process		Jan	Feb	Marc	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
DAES	Agriculture Holdings Survey (7000 Agriculture Holdings) - (Annual)														620
Phase 1	Identification of needs	Plan		2					2	2	9	10			25
		Real													
Phase 2	Designing and planning	Plan	2					2	6	4	21	24	3		62
		Real													
Phase 3	Creation and testing (tools and work force)	Plan	2						10	12	22	25	2		73
		Real													
Phase 4	Data collecion	Plan										15	60	6	81
		Real													
Phase 5	Data entry	Plan	57	48	12	12	12	8					4	55	208
		Real													
Phase 6	Data procesing	Plan		10	34	43	46	23							156
		Real													
Phase 7	Publication and communication	Plan						15							15
		Real													

7.5 Agro monetary statistics

KAS has currently developed two components of Agro monetary Statistics, which are:

a) Prices and Output and Input Prices in Agriculture, and
b) Economic Accounts for Agriculture.

7.6 Prices and Price Index of Outputs and Inputs in Agriculture

This statistical survey is released by monthly basis and aims to monitor the price movement in Kosovo. Prices and price indices in agriculture include: Prices and Output Price Index in Agriculture and Input Price Index in Agriculture.
Prices are collected by KAS regional offices every month, i.e. by mid-month, while indices are produced on quarterly and annuall basis. They are published 40-45 days after the reference period. In 2020 the plan is to release the Prices and Output Price Index in Agriculture and Prices and Input Price Index in Agriculture with the new base year 2015 = 100.

Objective of KAS is to shorten the time of publication of quarterly indices.

Action Plan for Prices and Output Price Index in Agriculture (Q1-Q4, annual):

Department	Production process		Jan	Feb	Marc	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
DAES	Prices and Output Price Index in Agriculture (Q1-Q4, Annual)														167
Phase 1	Identification of needs	Plan	1	1	1	1	1	1	1	1	1	1	1	1	12
		Real													
Phase 2	Designing and planning	Plan	1	1	1	1			1		1	1	1		8
		Real													
Phase 3	Creation and testing (tools and work force)	Plan		1		1									2
		Real													
Phase 4	Data collecion	Plan	1	1	1	1	1	1	1	1	1	1	1	1	12
		Real													
Phase 5	Data entry	Plan	2	2	2	2	2	2	2	2	2	2	2	2	24
		Real													
Phase 6	Data procesing	Plan	7	14	8	9	7	7	7	8	7	7	8	6	95
		Real													
Phase 7	Publication and communication	Plan		5			3			3			3		14
		Real													

7.7 Environment statistics – Industrial Waste Survey

This is an annual output that aims to produce indicators for the Industrial Waste Sector in Kosovo. The survey is conducted in the field during the months of April – May 2019, while the results are published in December 2019. This survey produces indicators for waste generated and processed by industry, according to NACE Rev.: B (Mining and Quarrying), C (Manufacturing), D (Energy), E (Water supply, sewerage, waste management, and remediation activities), F (Construction), and GU (Service Sectors).

Annual Action Plan for Industrial Waste Survey (800 industrial enterprises):

Department	Production process		Jan	Feb	Marc	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
DAES	Industrial Waste Survey (800 industrial enterprises) - (Annual)														110
Phase 1	Identification of needs	Plan	2	2	2										6
		Real													
Phase 2	Designing and planning	Plan	2	2	2	2									8
		Real													
Phase 3	Creation and testing (tools and work force)	Plan	2	2	2	2									8
		Real													
Phase 4	Data collecion	Plan			5	10									15
		Real													
Phase 5	Data entry	Plan				5	5	5	4						19
		Real													
Phase 6	Data procesing	Plan				4	4	4	5	2	5	5	10	10	49
		Real													
Phase 7	Publication and communication	Plan												5	5
		Real													

7.8 Labour Force Survey

The Labor Force Survey (LFS) since 2012 is developed through the CAPI method (Laptop), and since 2016 this survey has been published on a quarterly basis. For the purpose of this survey the Enumeration Areas are necessary to be updated, preferred three months before the start of the field survey (in Q4 of each year)..

Action Plan for Labour Force Survey, quarterly and annual:

Department	Production process		Jan	Feb	Marc	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
DSS	**Labor Force Survey**														505
Phase 1	Identification of needs	Plan											10		10
		Real													
Phase 2	Designing and planning	Plan	5			4		4			4		6	5	28
		Real													
Phase 3	Creation and testing (tools and work force)	Plan		10			10			10					30
		Real													
Phase 4	Data collecion	Plan	3	3	3	3	3	3	3	3	3	3	3	3	36
		Real													
Phase 5	Data entry	Plan	4	4	4	4	4	4	4	4	4	4	4	4	48
		Real													
Phase 6	Data procesing	Plan	29	29	29	29	29	29	29	29	29	29	29	29	348
		Real													
Phase 7	Publication and communication	Plan			1	1		1			1			1	5
		Real													

7.9 Statistics on Income and Living Conditions (SILC)

The Household Budget Survey (HBS) was one of the key activities in KAS to produce data on poverty by 2017 but with the start of the SILC Survey 2018 implementation of this survey was discontinued as an annual survey in 2018 and 2019. The HBS survey will be conducted in 2020 and will continue to be developed every 5 years (2025), as according to Eurostat regulations, HBS data are transmitted every 5 years (next transmission, reference year 2020). Basic indicators for households, including poverty, will be collected by the SILC Survey.

The SILC Survey is very important both from the point of view of providing data for internal institutions (users), when drafting different strategies, as well as from the external point of view in terms of providing indicators to international statistical releases. In the course of the year 2018, the SILC survey was developed for the first time as a general survey with financial support from the World Bank. Publication of SILC 2018 survey results will be done in December 2019. The SILC survey will continue to be conducted as a regular annual survey funded from the KAS budget.

Action Plan for Income and Living Conditions survey (SILC):

Department	Production process		Jan	Feb	Marc	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
DSS	**Statistics on Income and Living Conditions (SILC)**														396
Phase 1	Identification of needs	Plan	8	8											16
		Real													
Phase 2	Designing and planning	Plan	8	8	8										24
		Real													
Phase 3	Creation and testing (tools and work force)	Plan			10	10									20
		Real													
Phase 4	Data collecion	Plan					15	15							30
		Real													
Phase 5	Data entry	Plan					10	10	10	10	10	10	10	10	80
		Real													
Phase 6	Data procesing	Plan	25	25	25	25	25	25	25	25	25				225
		Real													
Phase 7	Publication and communication	Plan									1				1
		Real													

7.10 Use of Information and Communication Technology Survey (ICT)

The survey on the Use of Information and Communication Technology is a very important survey conducted in households and provides important indicators regarding the use of information and communication technology by households and individuals. This survey started for the first time in 2017 and will continue as a regular survey. So far the results of ICT for 2017 and 2018 have been published, while the results of 2019 will be published in December 2019.

Action Plan for the Use of Information and Communication Technology Survey (ICT):

Department	Production process		Jan	Feb	Marc	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
DSS	**Survey on the Use of Information and Communication Technology (ICT) by Households**														144
Phase 1	Identification of needs	Plan	5	5											10
		Real													
Phase 2	Designing and planning	Plan		8	8										16
		Real													
Phase 3	Creation and testing (tools and work force)	Plan			8										8
		Real													
Phase 4	Data collecion	Plan				10	10								20
		Real													
Phase 5	Data entry	Plan					15	15							30
		Real													
Phase 6	Data procesing	Plan								10	10	10	15	15	60
		Real													
Phase 7	Publication and communication	Plan												1	1
		Real													

Action Plan for Estimation of the Population:

Department	Production process		Jan	Feb	Marc	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
DSS	**Population Estimates**														102
Phase 1	Identification of needs	Plan	3	1	2	1	2								9
		Real													
Phase 2	Designing and planning	Plan	2	2	2	4	4								14
		Real													
Phase 3	Creation and testing (tools and work force)	Plan	4	4	4	4	4	3							23
		Real													
Phase 4	Data collecion	Plan				8	9	7							24
		Real													
Phase 5	Data entry	Plan				4	4	3							11
		Real													
Phase 6	Data procesing	Plan					8	8							16
		Real													
Phase 7	Publication and communication	Plan						1							1
		Real													

7.11 Statistical Yearbook of Republic of Kosovo 2019

The Statistical Yearbook of the Republic of Kosovo was published for the first time in 2014 as one of the most specific and most comprehensive publication of the Kosovo Agency of Statistics. Each chapter presents statistical data in tabular form, with maps and graphs given by different time series and accompanied by short description for each chapter separately.

The Statistical Yearbook presents statistics which are a summary of statistics released by KAS. This publication presents many important statistical data given in different time series and related to the Republic of Kosovo.

Action Plan for Statistical Yearbook:

Department	Production process		Jan	Feb	Marc	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
DMIT	Statistical Yearboook														90
Phase 1	Identification of needs	Plan		2											2
		Real													
Phase 2	Designing and planning	Plan			3	2	2								7
		Real													
Phase 3	Creation and testing (tools and work force)	Plan			3	3	3								9
		Real													
Phase 4	Data collecion	Plan			5	5	5	4							19
		Real													
Phase 5	Data entry	Plan			3	3	4	4							14
		Real													
Phase 6	Data procesing	Plan			4	5	4	11							24
		Real													
Phase 7	Publication and communication	Plan						3	12						15
		Real													

Action Plan for Kosovo in Figures:

Department	Production process		Jan	Feb	Marc	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
DMIT	Kosovo in Figures														22
Phase 1	Identification of needs	Plan								1					1
		Real													
Phase 2	Designing and planning	Plan													0
		Real													
Phase 3	Creation and testing (tools and work force)	Plan													0
		Real													
Phase 4	Data collecion	Plan								3	4				7
		Real													
Phase 5	Data entry	Plan									3				3
		Real													
Phase 6	Data procesing	Plan									4				4
		Real													
Phase 7	Publication and communication	Plan									1	6			7
		Real													

7.12 Main planning and coordination activities

The process of policy development, planning, monitoring, internal and international coordination, Euro-integration processes in the field of statistics, international cooperation, communication with different users, etc., constitute the key of the work plan within the framework of the Department of policy, planning, communication and coordination. Therefore, in 2020, KAS will continue to further strengthen planning, coordination and monitoring processes. Identifying and meeting the user needs with statistical data as well as monitoring statistical processes are part of the KAS Action Plan within the Annual Work Plan, respectively the Programme of Official Statistics 2018-2022. Strengthening the role of KAS in the coordination process continues to be a high priority.

Below is a plan for only some of the highest KAS management activities.

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Main management planning process:

Department	Production process		Jan	Feb	Marc	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
Plan	Production process														645
Phase 1	Identification of needs	Plan	17	18	20	20	20	19	19	10	18	18	18	18	215
		Real													
Phase 2	Designing and planning	Plan	5	7	7	7	5	5	5	2	8	8	5	5	69
		Real													
Phase 3	Creation and testing (tools and work force)	Plan	5	6	6	6	6	6	6	2	6	6	6	6	67
		Real													
Phase 4	Data collecion	Plan	2	2	12	10	7	8	7	3	8	9	9	2	79
		Real													
Phase 5	Data entry	Plan	5	7	7	7	5	3	3	2	8	10	10	5	72
		Real													
Phase 6	Data procesing	Plan	2	7	8	8	8	10	5	2	12	10	12	11	95
		Real													
Phase 7	Publication and communication	Plan	2	2	3	3	5	6	6	2	5	6	6	2	48
		Real													

7.13 Data collection

In 2020, through its Regional Offices, KAS plans to collect data electronically, through the opportunities provided by IT. This will increase the frequency, accuracy, and quality of the data. Also, this will enable increased control and supervision in data collection from the field as well as shortening the processing time of data by producer departments.

KAS Regional Staff in cooperation with other KAS production departments will monitor, control and supervise economic operators who are contractors in collecting data from the field in order to increase the quality of the KAS statistical data.

In carrying out the duties and tasks, according to the criteria and dynamics foreseen in the KAS Plan and Programme, the Department of Census and Surveys, together with other departments, reports on the progress and development of activities foreseen during the control and supervision of KAS data collection in the field.

7.14 Main administrative activities

Daily management of all activities that are in the function of realizing KAS's Annual Work Plan in an efficient, transparent and accountable manner.

Action plan for budget planning:

Department	Production process		Jan	Feb	Marc	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
DA	Budget planning														40
Phase 1	Identification of needs	Plan			2	2		2			1				7
		Real													
Phase 2	Designing and planning	Plan				1			3		3				7
		Real													
Phase 3	Creation and testing (tools)	Plan						2			2				4
		Real													
Phase 4	Data collecion	Plan	1		1	1		1	1		1	1			7
		Real													
Phase 5	Data entry	Plan				1			1		1			2	5
		Real													
Phase 6	Data procesing	Plan				2					2				4
		Real													
Phase 7	Publication and communication	Plan						1	1		1		2	1	6
		Real													