



Republika e Kosovës
Republika Kosova-Republic of Kosovo
Qeveria - Vlada - Government
Zyra e Kryeministrit -Ured Premijera -Office of the Prime Minister
Agjencia e Statistikave të Kosovës - Agencija za Statistike Kosova - Kosovo Agency of Statistics

Kosovo Agency of Statistics

Annual Plan of Official Statistics
for the year of 2019

CONTENTS

	Page
CONTENTS.....	2
LIST OF ABBREVIATIONS.....	3
1. SUMMARY OF OBJECTIVES.....	5
2. STRUCTURE OF APOS 2019.....	7
3. OUTPUTS.....	8
4. ASSESSMENT OF PERFORMANCE	9
4.1 PRODUCTIVITY AND EFFICIENCY.....	10
4.2 PRODUCTION	14
4.3 QUALITY.....	15
4.4 PLANNING FRAMEWORK.....	16
4.4.1 PLANNING INSTRUMENTS.....	16
4.4.2 REORGANIZATION	18
4.5 USER SATISFACTION.....	18
4.6 SUMMARY OF PERFORMANCE ASSESSMENT.....	18
5. ANNUAL ACTION PLAN 2019	21
5.1 STRATEGIC PRIORITIES.....	21
5.2. DEVELOPMENT OF ECONOMIC STATISTICS	23
5.3 OTHER STATISTICAL FIELDS AND THEIR INTERCONNECTION.....	23
5.4. SUMMARY TABLE OF ORGANIZATIONAL DEVELOPMENT IN 2019	24
5.4.1 SUMMARY TABLE FOR THE DEVELOPMENT OF STATISTICAL FIELDS IN 2019.....	26
5.4.2 COLLECTION OF SPECIAL STATISTICAL DATA.....	30
6. BUDGET.....	31
6.1 OVERVIEW OF PRODUCTION / OUTPUTS.....	31
6.2 PLAN OF MAIN ACTIVITIES	39
6.2.1 GROSS DOMESTIC PRODUCT (GDP)	39
6.2.2 BUSINESS STATISTICS	40
6.2.3 PRICES.....	40
6.2.4 AGRICULTURAL HOLDINGS SURVEY – AGRICULTURAL CROPS AND ANIMALS SURVEY.....	41
6.2.5 AGROMONETARY STATISTICS.....	41
6.2.6 A) PRICES AND PRICE INDEX OF OUTPUTS AND INPUTS IN AGRICULTURE	41
6.2.7 ECONOMIC ACCOUNTS FOR AGRICULTURE (ANNUAL)	42
6.2.8 ENVIRONMENT STATISTICS - INDUSTRIAL WASTE SURVEY.....	42
6.2.9 LABOR FORCE SURVEY	43
6.2.10 STATISTICS ON INCOME AND LIVING CONDITIONS (SILC).....	43
6.2.11 USE OF INFORMATION AND COMMUNICATION TECHNOLOGY SURVEY (ICT).....	44
6.2.12 STATISTICAL YEARBOOK OF REPUBLIC OF KOSOVO 2019	45
6.2.13 MAIN ACTIVITIES OF PLANNING AND COORDINATION	45
6.2.14 DATA COLLECTION.....	46
6.2.15 MAIN ADMINISTRATIVE ACTIVITIES.....	46

LIST OF ABBREVIATIONS

SILC	Survey on Income and Living Conditions
HBS	Household Budget Survey
AHS	Agriculture Holdings Survey
LFS	Labour Force Survey
USS	User Satisfaction Survey
SSS	KAS Staff Satisfaction Survey
ICT	Information and Communication Technology
SBS	Structural Business Survey
KAS	Kosovo Agency of Statistics
STS	Short-term Statistics
WB	World Bank
EU	European Union
BoP	Balance of Payments
GDP	Gross Domestic Product
KCB	Kosovo Central Bank
DA	Department of Administration
DAES	Department of Agriculture and Environment Statistics
DESNA	Department of Economic Statistics and National Accounts
DMIT	Department of Methodology and IT
DPPCC	Department of Policy, Planning, Communication and Coordination
DSC	Department of Surveys and Census
DSS	Department of Social Statistics
MISE	Management Information System for Education
SE	EUROSTAT
ESA	European System of Accounts
ESS	European Statistical System
ETF	European Training Foundation
IMF	International Monetary Fund
GIS	Geographic Information System of Kosovo
IPI	Import Price Index
CPI	Consumer Price Index
PPI	Producer Price Index
CCI	Construction Cost Index
IPA	Instrument for Pre-Accession
EAA	Economic Accounts for Agriculture
NA	National Accounts
UN	United Nations
PAF	Performance Assessment Framework
MeU	Memorandum of Understanding
MICS	Multi-Indicator Cluster Survey
MTEF	Medium Term Expenditure Framework
NACE	Nomenclature of Activities in the European Community
SIIP	Statistics on International Investment Position
MPOS	Main Program of Official Statistics

NERP	National Economic Reform Programme
DPPCC	Department of Policy, Planning, Coordination and Communication
POS	Programme of Official Statistics
APOS	Annual Plan of Official Statistics
EPOS	Expanded Programme of Official Statistics
SCB	Statistics Sweden
Sida	Swedish Agency for International Development and Cooperation
SNA	System of National Accounts
SUT	Supply and Use Tables
TA	Technical Support
IT	Information Technology
DITMD	Department of Information Technology, Methodology and Dissemination
UNDP	United Nations Development Programme
UNFPA	United Nations Population Fund
UNICEF	United Nations Children's Fund
EO	Economic Operator
ICT	Information and Communication Technology
ILO	International Labour Organization

1. SUMMARY OF OBJECTIVES

Annual Work Plan for the year of 2019 is the second operational plan within the Programme of Official Statistics 2018-2022 which sets the objectives for 2019. This Work Plan aims to achieve the objectives of the Programme of Official Statistics based on available human and financial resources. The main objective of KAS is to establish a sustainable statistical system, and to enhance and improve the quality of official statistics in line with international methodology (Eurostat) by providing qualitative, relevant, reliable, timely and accurate statistics that meet the needs of all national and international users. In addition to expanding and improving statistical output, KAS aims to shorten timeframes in the production process with the aim of providing official statistical data to users at the shortest possible optimal time. In the mid-term (2022) this target is at a rate of 10% compared to the start of the implementation of the Programme of Official Statistics, i.e. the end of 2017. The approximation with the European Statistical System remains a permanent objective of KAS, where, in addition to statistical methodology, the approximation of the legal framework with ACQUIS remains an objective also during the following period.

The Work Plan 2019 has been prepared in accordance with the Law on Official Statistics, which incorporates and transforms the requirements of user's into short-term objectives. In addition to the production of basic statistics, KAS continuously addresses the requirements of other national and international users through short and medium term documents and strategies such as NPISAA, NERP, and AWP. The outcomes or recommendations from the Eurostat team of experts, on the occasion of assessing the Statistical System of Kosovo for compliance with the principles of the European Statistics Code of Practice, are an important part of the Work Plan for 2019 and for the coming years.

In accordance with the Law on Official Statistics, the Plan is submitted to the Government for its approval and, after its approval, remains the basic instrument for the implementation of priorities and objectives from the Programme of Official Statistics 2018-2022. POS 2018-2022 has been drafted by KAS by consulting various stakeholders and the same was approved by the Government of the Republic of Kosovo at the end of 2017. In this regard, through the Annual Plan for 2019, the purpose is to realize the objectives which aim at the best use of resources through organizational efficiency. In this context, the Annual Plan of Official Statistics sets out the operational priorities of the Programme of Official Statistics (POS), the National Program for the Implementation of the Stabilization and Association Agreement (NPISAA), the National Economic Reform Programme, the Progress Report, the recommendations from the "Peer Review", as well as other national and international strategic documents, in order to meet the needs with statistical data. Setting of priorities aims to achieve efficiency, productivity, qualitative growth in the statistical system, meeting user requirements and standards of the EU.

From the perspective of planning and monitoring, for each year within this Programme, the respective objectives have been set based on national and international requirements. In this regard, at the end of 2017, a milestone has been achieved in the first 5-year Programme 2013-2017 which has served as a benchmark for objectives of 2018-2022. The approach to draft the Annual Work Plan has been built on the basis of the PAF, by assessing the achievements of

the previous year, by analyzing the existing situation and by setting the priorities for the following year.

The Plan is also related to the monitoring process through the SIPK system and at the end of the relevant year (or at any time during the year) it measures the work that is planned in relation to what has been realized. From what is said above, KAS, in 2019, at institutional and sectoral level, in a summarized form, aims to:

- Increase the number and improve the quality of statistical outputs with its current human and budgetary resources;
- Increase the level of compliance with EU standards;
- Increase support for further development of national capacities;
- Strengthen the coordination role in the Statistical System of Kosovo;

At the sectorial level, namely the production of sector statistics, the priorities of POS 2019 are listed as follows

Within the Framework of Existing Resources are:

1. National Accounts (MPOS¹),
2. Business Statistics (MPOS),
3. Prices (MPOS),
4. Kosovo International Trade (MPOS),
5. Agricultural Households Survey (MPOS),
6. Industrial Waste Survey;
7. Municipal Waste Survey;
8. Prices and Price Index in Agriculture;
9. Economic Accounts for Agriculture;
10. Annual Population Estimation (MPOS),
11. Labor Force Survey (AFP), (MPOS) ,
12. Vital data (annual)
13. Gender statistics (every second year)
14. Causes of death (every second years)
15. Administrative data (MPOS),
16. Energy Balance (MPOS),
17. Energy Efficiency Statistics,
18. Government Accounts on a quarterly basis (Q4 2017 to Q3 2018).

Outside the Framework of Existing Resources:

1. Realization of the Informal Economy Survey,
2. Industrial Production Statistics,
3. Investment Statistics,

¹ The Main Programme of Official Statistics (MPOS) is defined through POS 2018-2022 with the requirements for minimum of statistical production in order to cover the basic needs for government decision-making. Other statistical needs, expressed by national and international users, as well as the Statistical Programme of EU, will have the advantage of the Extended Programme (EPOS). See the following section of the document 3.2.

4. Migration Statistics,
5. Statistics on Income and Living Conditions
6. Statistics on the use of ICT by households
7. Statistics on the use of ICT by businesses
8. Agricultural Crops Survey,
9. Animal Survey,
10. Animal Slaughterhouse Survey (ASS),
11. Milk Production Survey (MPS),
12. Pilot Survey on Orchards
13. Forest Statistics
14. Economic Accounts for Agriculture, on quarterly and predictive basis,
15. Pilot Survey on Construction and Demolition Statistics

The above objectives are the priorities for the year of 2019. The objectives listed outside the existing resources are going to be conducted based on the provision of the necessary budgetary resources (human and financial).

2. STRUCTURE OF APOS 2019

The overall approach in order to draft the work plan relies on a cycle of analysis, starting with the assessment of the performance in the previous year, analysis of the current year's situation and future planning based on the available resources. Therefore, the content of the Annual Plan 2019 is based on three main pillars:

1. Performance Assessment Framework,
2. Strategic Priorities, and
3. Annual Action Plan.

All three pillars above are based on arguing processes, according to Planning Cycle.

- a) Assessment of the performance is done by measuring and analyzing the achievements in the previous year;
- b) Strategic priorities - some of which have a time lag beyond the reference year, however their assignment and implementation is consistent with the time dynamics (see chapter 4.2 of the POS);
- c) Annual action plan, i.e. financial resources, also determines the establishment of activities in line with available resources.

An important part of the component is the implementation of PAF which enables the measurement of the progress for 8 key indicators, 4 from SIPK, the rest from other horizontal sources.

3. OUTPUTS

One of the main goals of KAS, through Annual Plan 2019 and POS 2018-2022, will be to increase statistical output at an average rate of 3-5% per year, respectively 20% by 2022. At the end of 2017, namely with the completion of the first Programme of Official Statistics, KAS has managed to produce 60 statistical products and 121 statistical publications. This statistical production fund is structured according to sectorial statistics including products on annual, quarterly and monthly basis.

On an annual basis are published: GDP with Production and Expenditure Approach, Structural Business Survey, Harmonized Index of Consumer Prices (HICP), Kosovo International Trade Statistics, Government Accounts, PRODCOM Survey, Energy Balance, Agricultural Holdings Survey, Economic Accounts for Agriculture, Agricultural Price Index, Industrial Waste, Municipal Waste, Waste Treatment, Air Statistics (GHGE), Labour Force Survey, Level of Wages in Kosovo, Health data, Education data, Social Welfare data, Crime, Culture, Birth, Deaths, Causes of Death, Marriages, Divorces, Gender Statistics, Population Estimation, Statistical Yearbook, Calendar of Publications, Catalogue of Publications.

Statistical outputs published on a quarterly basis: GDP with Production and Expenditure Approach, Government Accounts, Producer Price Index, Import Price Index, Construction Cost Index, Energy Balance, Hotel Statistics, Transport Statistics, Retail Trade Statistics, Industry Statistics, Statistical Repertoire of Businesses, Output and Input Price Index in Agriculture, Labour Force Survey and Quarterly Bulletin.

The following publications are produced on a monthly basis: Harmonized Index of Consumer Prices (HICP) and Kosovo International Trade Statistics.

KAS also maintains the following statistical registers:

- Population Register,
- Households Register,
- Housing and Dwellings Register,
- Business Register,
- Enumeration Areas Register,
- Agricultural Holdings Register,
- Other registers and databases.

Some products are conducted in cooperation with other public agencies.

According to the Law on Official Statistics in Kosovo, KAS needs to develop statistics according to EU standards. The purpose of producing statistics is to meet the needs of users with statistical data according to EU standards both in production and in the quality of statistics. Reports of the assessment of KAS by the European Commission (Eurostat) and other international organizations recommend to increase the quantity and quality of statistical products. In this context, KAS has cooperated closely and will continue to cooperate closely with international partners in order to increase the quality of official statistics in line with international standards in the field of official statistics.

4. ASSESSMENT OF PERFORMANCE

Monitoring and reporting the development of statistical processes is one of the important processes in the management cycle of KAS. Through the SIPK system and other horizontal units, KAS provides information on the preliminary annual performance. This monitoring process is carried out through the so-called Performance Assessment Framework (PAF). Monitoring and reporting on performance at the KAS level and relevant sectorial statistical fields is done annually, or in shorter timeframes.

KAS has been implementing this approach (monitoring through the PAF) since 2013 and continues to implement it further. As a result we have data based on PAF through the data source from the SIPK process, and other horizontal units. Below are presented the performance indicators with the description of their status, respectively the current situation and the medium-term target at the end of 2022.

The following statements illustrate the status of eight (8) PAF indicators:

Resulting indicators	Status 2017/2018	Target for 2022
1 Number of products	By the end of 2017, 60 statistical products and 121 statistical publications were produced	20% increase (72) 20% increase (145)
2 Total number of variables	To be collected / aggregated from the description of the products	At any time, list statistical variables
3 Total number of key indicators (BE - List of key statistical indicators for candidate countries)	By the end of 2017, out of 106 indicators, KAS was included with 75 indicators in the publication "Key figures for enlargement countries edition 2017"	20% increase (90)
Resulting indicators	Status 2017/2018	Target for 2022
4 Work-day per person / product	The average number of day / product at the end of 2017 for 60 statistical products respectively 121 statistical publications was 116 days / product respectively 57.4 / statistical publication (6951).	10% reduction (104) for comparable products respectively (52) for comparable statistical publications (6256)
5 Timeframe, from end of reference period to publication / product	Production time at the end of 2017 for 60 products was 185 days / product respectively 91.6 days / statistical publication (11082).	10% reduction (9974)
6 Rate of publications on time	Of the total of 121 statistical publications produced at the end of 2017, of which 120 respectively 99% were published on time.	100% of publications on time
7 Times series published	By the end of 2017, the number of all statistical products was produced in time series	Time series are published whenever possible
8 Sample error estimation	During 2018, the assessment of sample error estimates was made for LFS, HBS, ICT and AHS. This sample error estimate will continue for all other statistical products in the future.	Sample error estimation will be published for all products by 2022

Executive summary, 2022/2017

Indicators/years	2017	2019	2022	2022/2017
Indicator 1. Statistical products	60	64	72	+20%
Indicator 1a. Statistical publications	121	132	145	+20%
Indicator 4. Working-days/per product (comparative 60)	6951	6673	6256	-10%
Indicator 4a. Working-days/per product (60+)	6951	-	-	-10%
Indicator 5. Production time (comparative 60)	11082	10639	9974	-10%
Indicator 5a. Production time (comparative 60+)	11082	-	-	-10%
Indicator 6. Rate of publications in time	120/121	131/132	145/145	100%

As noted above, the approach to assess the performance is the state or situation of the previous year (2017), analysis of the current year (2018) and planning for 2019. In this context, POS 2018-2022 is operationalized through the Annual Work Plan and monitored by annual work report by applying the PAF. In this context, the PAF, in POS 2018-2022, will continue to focus on important aspects of the annual assessment such as:

- a) Further strengthening of planning at KAS,
- b) Measuring of efficiency of production
- c) Monitoring of approximation with the EU,
- d) Measuring user satisfaction, and
- e) Increasing image and reliability for KAS.

Some of the aspects from a-d are extended within the scope of the PAF, for example: the aspect of production is measured with indicator 1, the aspect of monitoring is measured with indicator 3, etc. While other aspects, although outside the SIPK system (data processing), continue to remain a priority of KAS and their measurement is done through other forms such as through different meetings with users, user satisfaction surveys, etc.

4.1 Productivity and efficiency

One of the pillars of POS 2018-2022 is the increase of productivity and efficiency of productivity with official statistics, through rationalization of human and financial resources. The target is to shorten the production-days, to shorten production time, indicators 4 and 6 (efficiency of production), while to increase the number of publications, to monitor the inclusion on Eurostat publications on enlargement countries and rates of publications in time to continue through indicators 1, 3, 5 and 6 (productivity). The following are the indicators of the Performance Assessment Framework.

PAF Indicator 1 – Number of products

By the end of 2017, 60 statistical products, respectively 121 statistical publications were produced. Objective for 2022 is in 72 products respectively 145 statistical publications. While

for 2019, the number of planned statistical publications is 132, according to the proportional rate in the five-year period. This is illustrated through Graph 1.

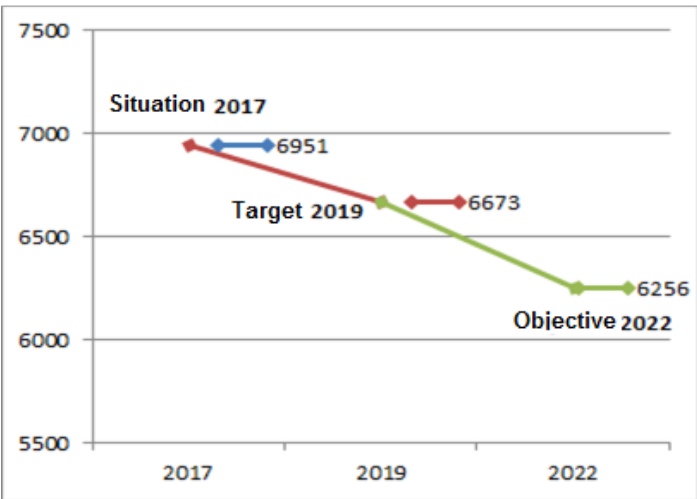
Graph 1. Number of products in 2017 and planned for 2019-2022



PAF Indicator 4 – Working days per product

In order to provide official data to the users in a shortest possible time, KAS aims to increase the efficiency in the process of statistical production so that the number of days per product decreases from year to year, i.e. with the same number of staff to be able to produce a larger number of statistical products. By the end of 2017, the number of days per product was 6951, or an average of 116 working days / product. The target for 2022 is the 10% reduction in 6256 working days / product, while the target for 2019 is the reduction in 6673 working days for comparable products (60 of them). This is illustrated through Graph 2.

Graph 2. Number of working days per person per product in 2017 and planned for 2019-2022



PAF Indicator 5 – Time frame (production time²)

The time frame has a central role to play in assessing the increase in efficiency of production. One of the objectives of KAS has been and remains the publication and dissemination of statistical data to users in a shortest possible timeframe. This indicator reflects all aspects of the process, how the process of production is organized as a whole. In 2017, for 60 products, respectively 121 statistical publications, production time frame was 11082 or on average 185 days respectively 91.6 days / statistical publication. The target for 2019 for the same products is that the production time is cut to 10639 whereas by the end of 2022 the target is with (-) 10%, i.e. 9974 days.

The following Table and Graph 3 show the production time according to the respective statistical field, the situation in 2017 (base year), the target for 2019 and the objective at the end of 2022.

Table 1. Indicator 5 - Production time

Statistical field	Year 2017	Target 2019	Objective 2022	Difference %
Economic and NA	5368	5153	4831	
Social and Population	3016	2895	2714	
Agriculture and Environment	2045	1963	1841	
General	653	627	588	
Total	11082	10639	9974	-10%

Graph 3. Production time



²Production time means the number of days from the reference period up to the day of publication

PAF Indicator 6 – Accuracy on time (rate of publications on time)

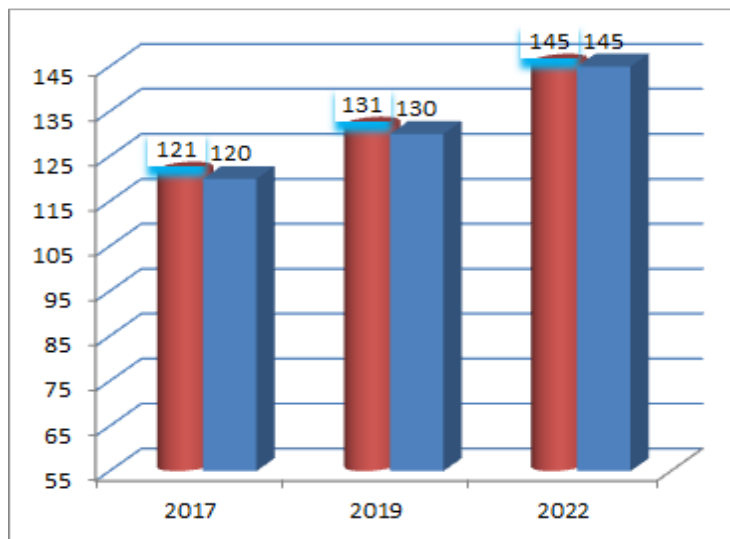
One of the principles of the European Statistics Code of Practice (CoP) is the publication of official statistics on time, respectively timely accuracy according to the calendar of publications. This indicator is part of the SIPK system and any deviation from the calendar of publications is signaled by the database operating system. In the table below are presented the data on the number of publications on time according to the respective fields of sector statistics.

Table 2. Timely publications / accuracy

Statistical field	Publications, year 2017	On time (%)	Objective, year 2022	%
Economic and NA	76/76	100	91/91	
Social and Population	18/19	95	23/23	
Agriculture and Environment	17/17	100	21/21	
General	09/09	100	10/10	
Total	120/121	99%	145/145	100%

+ From the data presented in the table above it is clear that from 121 statistical publications, 120 or 99% were published on time according to the calendar of publications, at the institutional level, with a small deviation in the field/sector of social statistics. KAS's objective remains to publish all statistical publications at the exact time according to the calendar of publications at 95%.

Graph 4. Timely, planned and realized publications



The above graph shows the number of planned and timely published statistical publications, the situation at the end of 2017, out of 121 planned, of which 120 or 99% are published on time; planned for 2019 out of 131 planned, 130 are foreseen to be published on time or 99.2 of them and the target that by the end of July 2022 all published statistical publications will be published at the exact time of 100%.

4.2 Production

In addition to increasing the number of statistical products, KAS aims to improve the quality of official statistics. The indicators to measure the improvement of quality, within the POS 2018-2022, are the number of variables and the rate of inclusion of KAS publications (statistical indicators) in Eurostat publications on enlargement countries, including Kosovo, with different data from statistical fields. To measure the development of the range of production and approximation with the EU, three following measures are used:

- Number of publications,
- Number of variables, and
- Number of key figures on enlargement countries, Eurostat

By the end of 2017, within its work programme the KAS has reached 60 statistical products out of which resulted in 121 statistical publications, compared to the start of the first Programme of Official Statistics, i.e. from 79 in the year 2013. The increase of the number of statistical products will continue to be a priority in 2019 so that the range of statistical production will be comparable with the countries in the region and beyond.

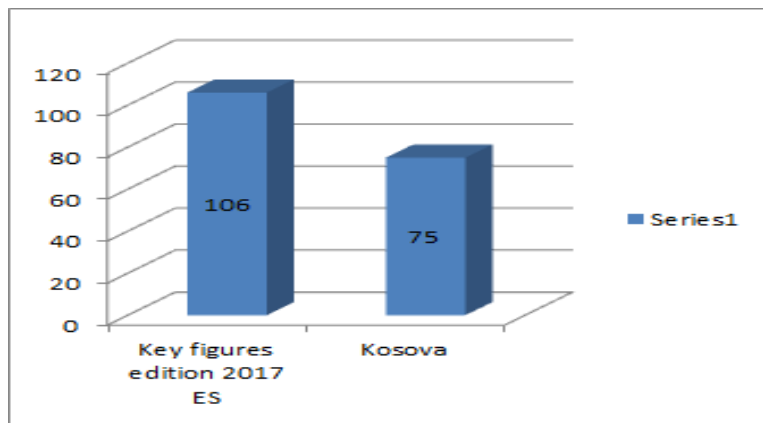
PAF Indicator 2 – Number of variables

At the end of 2017, the description of 36 products (metadata) in ESMS and 5 products in ESQRS was done. While in 2019 is expected to complete the documentation of all new statistical products under the Programme 2018-2022. Description of variables is not included in this process. However, by the end of 2019 the KAS plans to set up a system and to start documentation of variables in line with international standards in the field of statistics.

PAF Indicator 3 – Number of key indicators (EU list, Statistical book, Edition 2017)

According to the latest issue (Key figures on enlargement countries, Statistical book, Edition 2017), by the end of 2017 Kosovo has been included with 75 indicators out of total of 106, the goal is to increase the rate of inclusion with the rate of growth of statistical publications by 20% by the end of the year 2022.

Graph 4. Participation of Kosovo with data in the EU Handbook



From the data presented in the graph above, the share of Kosovo in the total number of indicators in the above-mentioned edition is 75 indicators, or about 71%. In 2012 with 45%, while in 2017 "edition 2017" with about 71%. Monitoring will continue in the years to come.

4.3 Quality

According to the Law on Official Statistics, data are collected, processed, produced and disseminated on the basis of Eurostat standardized and harmonized methods. All of the abovementioned processes apply quality components such as relevance, accuracy, timeliness, timeframe, accessibility and clarity, comparability and coherence.

With the implementation of the POS 2013-2017, progress has been made in the time series and the measurement of sample error estimates, while in the period 2018-2022 special attention will be paid to improving the quality. In relation to the users, two surveys were conducted: User Satisfaction Survey (USS) for the second time, as well as the KAS Staff Satisfaction Survey (KAS-SSS) for the first time.

In 2019, KAS has planned to continue to improve and develop the documentation process for production methods (metadata). KAS will also continue to implement two types of assessment. One is the technical assessment that focuses on metadata methods and documentation, and the other is user-oriented, aiming to improve user satisfaction by continuously fulfilling their requirements.

PAF Indicator 7 - Publication of time series

It is a principle that continues to be applied in KAS, meaning that the publication of the data is done on a regular basis in time series, at least for a three-year period. Prior to the onset of the regular publication, KAS starts with the pilot or testing phase of the publication until it is assured that the data has shown sustainability year after year and then the said publication continues to be published periodically. By the end of 2017, out of 121 publications were all in time series.

PAF Indicator 8 – Sampling error estimates

One of the key components of quality is the accuracy of the data, namely the measurement of the statistical reliability of the statistical data. For sample surveys, sampling error is documented in the description of the product. KAS has made sampling error estimates for some surveys.

Sampling error estimates for the Labor Force Survey (AFP) and the ICT Survey (ICT) were done during 2017 and the same were published during 2018. The sampling error estimates will also apply to other statistical surveys.

Based on the results of the implementation of the POS 2013-2017, the objective of Quality in POS 2018-2022, during 2019, is aimed at advancing in the implementation of all components of the Quality.

4.4 Planning framework

The planning process is based on the legal framework respectively the Law on Official Statistics. The same law defines the obligations, content and deadlines for drafting the long-term statistical programme, and as an implementing instrument, the planning is based on the Programme of Official Statistics in the mid-term 2018-2022 which includes the objectives that KAS intends to implement. Planning, as is well known, is one of the most important and complex stages in the process of managing an institution. Hence, KAS is paying particular attention to the planning dimension by taking into account the needs to produce basic statistics for decision makers and in accordance with the requirements derived from the European Integration Process, the National Economic Reform Programme (NERP), the NPISAA, and other KAS documents.

The priority of planning activities is based on the operational plan respectively the availability of KAS human and financial resources and users' needs for official statistics. Reorganization is a dynamic process that enables the realization of KAS objectives.

4.4.1 Planning instruments

The planning process in KAS is based on data-results. POS provides certain objectives and priorities in the respective timeframe. Therefore, fact-based planning is a process that is applied to KAS and, as a result, the situation in the current year serves as a basis for planning for the next year. The planning of statistical publications and the overview of production are known at any time through the SIPK system and PAF process. Data from the previous year serve as a starting point for next year and, since 2017, KAS has started to implement an application tool for distribution in electronic form of the number of days per product which serves as a comparative basis during the process of production. Apart from the Annual Work Plan, which is based on the POS, the planning process is accompanied by other important documents such as: Road Map, NPISAA, the National Economic Reform Programme, and Annual Work Plan of the Government in the field of statistics.

In addition to internal-based instruments, KAS uses other international instruments that serve as an input for planning activities. Recommendations from the Progress Report, recommendations from the "Peer Review" Report are transformed into Action Plans.

The structure of POS 2018-2022, APOS and PAF provide an opportunity for a modern data-based planning framework, by enhancing orientation of the system towards results and by providing the basis for:

- Documented production process - organizational planning and development;
- A transparent and continuous communication with users;
- A transparent and ongoing dialogue with the Members of the System and the Statistical Council;
- Systematic creation of metadata (product description and methodological approach), and
- Data-based decision making.

The planning framework integrates or communicates the two most important stages of a management planning cycle, such as planning and reporting, implying that the Annual Plan is based directly on past performance assessment through analysis of indicators generated by the SIPK system and other relevant units.

The PAF also establishes a Time Use System in order to monitor the distribution of daily workforce. Reports by the system enable KAS managers to identify capacity difficulties and needs and redesign work processes for greater efficiency. This system provides managers with the necessary insight to enable interaction between different statistical working units. The time use system has been advanced year-by-year and will continue to be advanced by including new modules until it reaches the Performance Management System.

In 2018, KAS is in the process of:

- Drafting of the Annual Plan for 2019;
- Implementation of the Programme of Official Statistics 2018-2022;
- Approximation of the legal framework with ACQUIS
- Communication with users;
- Implementation of the Action Plan from the "Peer Review" process
- Increasing and developing KAS administrative and professional capacities;
- Advancement of PAF and capacity building for analyzes (analytical reports, statistical product cost estimation module, etc.);
- Digitalization of field surveys as well as the establishment of advanced systems for inter-institutional data exchange (between KAS and ITR);
- Empowering the platform for data dissemination ("ASKDATA");
- More and more promotion of the platform ASKDATA
- Maintenance of the new KAS website;
- Result Based Management;
- Documentation of variables and statistical products (metadata);
- Action Plan, NPISAA
- AWPG
- Strengthening the coordination of the Statistical System of Kosovo
- Drafting the Road Map (Guidelines) for the Population Census Project 2021

In 2019, KAS plans:

- Drafting of the Annual Plan for 2020;
- Implementation of the Programme of Official Statistics 2018-2022;
- Implementation of the Action Plan from the 'Peer Review' process
- Implementation of the legal framework with ACQUIS
- Increase cooperation and communication with users;
- Increase and develop KAS administrative and professional capacities;
- Advance PAF and capacity building for analyzes (analytical reports, statistical product cost estimation module, etc.);
- Digitalize field surveys and establish advanced systems for inter-institutional data exchange (between KAS and ITR);
- More and more promotion of the platform ASKDATA
- Document of variables and statistical products (metadata);
- Action Plan, NPISAA 2020-2022
- AWPG 2020
- Project Proposal for Population Census 2021

4.4.2 Reorganization

Based on the reports generated by SIPK system, and in order to rationalize the jobs and general priorities of KAS, the reorganization process will be conducted according to Regulation no. 01/2013 on internal reorganization and systematization of KAS jobs at the level of department. During the next period, the following actions are planned:

1. Strengthening administrative and professional capacities
2. Rationalization of KAS jobs through internal transfers, based on PAF
3. Full functionalization of the Department of National Accounts Statistics

In order to meet the requirements of users for official statistics, the reorganization at KAS will be a continuous process based on the relevant Regulation on Reorganization.

4.5 User Satisfaction

Contacts with data users are essential to improve the quality and to develop statistical contents. An important manner to assess the quality is to measure user satisfaction.

During 2016 and 2017, some departments for statistical production in KAS have held meetings with key data users in order to identify needs for statistical data and to measure the satisfaction related to the level of data published by KAS.

The KAS, within the user satisfaction, has organized for the second time in 2017 the User Satisfaction Survey (USS).

KAS will continue with the advancement of the website in order to meet user needs for statistical data and to make it easier for users to access KAS data. Also, communication with users of statistical data will continue through various forms.

4.6 Summary of performance assessment

- Outputs (statistical publications) by the end of 2017, the number of statistical products has increased by 21 compared to 2012, respectively from 39 to 60 statistical products, and 42 more statistical publications were published by the end of 2017 compared to 2012, respectively from 79 to 121 statistical publications, expressed in structure of over 53%.
- Number of variables is a process that will continue with activities during the documenting process (metadata). However, the list of variables will be updated. This process will be challenging for KAS until the finalization of the process of documenting the variables.
- The rate of inclusion of Kosovo statistical publications, i.e. the inclusion of Kosovo with data (indicators, tables, graphs, etc.) in the EU Handbook "(key figures on enlargement counties edition 2017) is included with 75 indicators out of total of 106 indicators. In

comparison with 2012, by the end of 2017 there is an increase in the rate of inclusion in this Handbook at a rate of 26% and 45% respectively at 71%.

- The increase in efficiency is evident even during 2017, from the data analyzed, during 2017 on average spent 116 working days per product (60 products) compared to 2016 that is 133 working days (54 products). However, for a clearer accuracy of performance measurement from year to year then measurement should be made for the same statistical products, i.e. 54 products of the previous year. While in 2016, for the production of a statistical product were spent on average 133 days, in 2017, for the same products, about 123 days were spent on the statistical product, so there was an increase in efficiency down by -7.5%;
- Production time, respectively timeframes (one of the CoP principles) has improved in 2017 compared to the previous year. While in 2016, production time for all products (54) was 12479 days, in 2017 timeframes were shortened to reach 1108 days for all statistical products, i.e. 60 products. However, in order to highlight the efficiency of production in this regard then the production time between comparable products should be measured. In 2016 the average production time for the product was 231 days, in 2017 the production time for the same products per product the average was cut to 194 days per product, with an increase in efficiency of production, i.e. cut-time over -16%.
- Timeliness in 2017 was recorded at the rate of 99% of reports published or released on time compared to 2016, where the publication rate on time was 96%, i.e. 121 publications of which 120 were published at the accurate time. KAS's goal is to publish all statistical publications at the time specified by the Calendar of Publications.
- The sampling error estimates started as a process over the years 2014-2015. Sampling error estimates for both LFS and ICT surveys were made, and their release is expected in May 2018. While in the following years, KAS will continue to publish the sampling error estimates and the coefficient of variation for other products such as the Structural Business Survey (SBS) and other surveys in POS.

The time of reporting is a continuous process, which in 2017 compared to the previous year, was down to the level of 3%, i.e. from 98% to 95% in 2017.

Executive summary of the period 2013-2017

Indicators	1/2013	2017	dif	efficiency
Number of statistical products	39	60	21	0,54
Number of statistical publications	79	121	42	0,53
Working days per product	147	138	-9	-0,06
Production time	6278	5849	-429	-0,07
Rate of publications on time	49/79	120/121	71/42	37%

From the data presented in the table, during the entire cycle of the programme of official statistics, KAS has given special importance to the monitoring process of the implementation of the objectives set in the 5-year programme 2013-2017. As noted above, two of the three main pillars of the programme were the increase of efficiency and effectiveness of production.

The number of statistical publications has increased at a rate of 53% compared to the target of +16%, while the efficiency of production, i.e. the rationalization of human resources with the same resources achieved to produce a greater number of statistical products, implying reducing the time involved in the statistical production process, has been realized. Production time was reduced by -7% for the same statistical products at the beginning of the implementation of the Programme of Official Statistics, which means that on average each product was provided by 9 days earlier than in 2013. Accuracy in the publication of official statistics in 2017 compared to 2013 has marked extraordinary progress from 79 of them 49 publications were published on time in 2013 (62%) while in 2017 at the end of the Programme of Official Statistics 2013-2017, out of 121 of them, 120 publications were published on time or 99% of publications.

5. ANNUAL ACTION PLAN 2019

5.1 Strategic priorities

Year 2017 is the last year of implementation, respectively completion of the first 5-year programme 2013-2017. Section 4.3 of the Programme of Official Statistics 2018-2022 presents the strategic priorities which are broken down by organizational and statistical fields. Regarding organizational development, this 5-year programme sets out 6 strategic priorities, while the planned priorities are as follows:

Consolidation of the legal framework - With the completion of the process of amending the current law on official statistics, the professional and institutional independence of KAS will be further strengthened. Managerial sustainability in terms of extending the mandate of the KAS CEO will be the focus during this planning period. The issuance and implementation of sub-legal acts, instructions and other documents that arise after the amendments to the current law on official statistics will enter into force and will be part of the institutional consolidation priority in the legal aspect.

Population Census 2021 - Based on the experience of the Population Census 2011 and practices from other countries, intensive preparations for Population, Housing and Dwellings Census, which is expected to be completed in April 2021, will start in 2019.

Functionalization of the Department of National Accounts - An important process of statistical development will be institutional consolidation through increased human and professional capacity in order to increase statistical outputs. Therefore, the full functionality of the Department of National Accounts is a priority.

Development of other capacities - KAS will develop human and professional capacities in other production departments, especially in social statistics, agriculture and information technology, as the main support for the future of production processes and the dissemination of official statistics.

Advancing the Planning Process and Performance Assessment Framework (PAF) - The system of planning and monitoring the organizational and production of statistical processes at KAS was a top priority as the aim was to shift from classical to modern planning and monitoring process. Until now, unification of processes and other platforms in the planning process has contributed to increasing efficiency in statistical processes and enhancing quality through adequate management of human resources. KAS, for 2017, had planned the functionality of a new module for estimating the cost of the statistical product, however it remains to evaluate cost-effectiveness for this process. The PAF, each consisting of 8 indicators, at the same time being an objective in the Programme of Official Statistics, has managed to get rounded up with all indicators, with small exceptions to the indicator regarding the number of statistical variables and the sampling error estimates. Strengthening the statistical system and planning framework remains priority of KAS.

Communication with users - KAS's goal is to establish a systematic dialogue with all users of official statistics. This includes setting up a coordination and cooperation with the institutions that are source and at the same time are users of KAS data. For the realization of this goal, KAS will hold meetings with different users according to certain interest groups in order to identify the needs for new statistical data and to increase the quality according to the requirements of the users.

KAS, through Memorandum of Understanding (MoU), has increased the level of coordination and cooperation with institutions that are very important related to the source of administrative data. Also, KAS plans to update the MoUs signed previous years. Coordination and cooperation with users has reached a satisfactory level especially with regular meetings held by the Statistical Council, represented by many governmental and non-governmental institutions.

KAS maintains regular contacts with the users of national accounts. These contacts are organized on a regular basis before publishing the results. KAS also holds meetings according to the requirements of the users, respectively with certain interest groups, in order to identify and meet the needs of the users. In relation to the cooperation with international users, the plan is to deepen the cooperation. A common practice has been established meaning that the annual joint meetings are held with all international organizations and KAS donors in the field of statistics. Meanwhile, through the eDAMIS program, KAS continues to send data to Eurostat according to requirements and standards of the EU.

In relation to the user needs assessment, KAS will organize seminars, roundtables, conferences and all other forms of communication in order to achieve a realistic assessment of user needs for official statistics.

Through the User Satisfaction Survey the plan is to obtain a concrete results regarding the satisfaction of the users of official statistics. This new form of communication will be regular form of communication.

The implementation of the Action Plan by the Assessment of the Statistical System of Kosovo – Assessment of the Statistical System through the Peer Review process has been identified as one of the most important priorities of KAS during 2017 in terms of international cooperation.

The assessment made by the Peer Review report provided a total of 14 recommendations in relation to the Statistical System of Kosovo. This Report is published on the KAS and Eurostat website. Based on this Report, an Action Plan has been prepared in order to implement these recommendations which are priorities for the coming period, including year of 2019.

Other sectorial priorities - Further development of National Accounts, measurement of the informality rate in GDP, implementation of ESA 2010 (Research and Development, FISIM), development of Sector Accounts, development of User Supply Tables (SUT), Input Output Tables (IOT); Business records - Improve the quality of the Structural Business Survey and all other annual and quarterly surveys related to business.

Increase cooperation with responsible institutions in order to provide administrative data for businesses and statistics such as: transport, tourism etc. Adding new modules and publishing data on a monthly basis for LFS and developing a Job Cost Survey. Statistics on Income and Living Standards (SILC) - This survey mainly complements the HBS and will produce statistical indicators on income and living conditions in Kosovo. Classifications - ISCED 2011 in the field of education and Classification of crimes and establishment of crime codes for statistical needs. Plan for user interaction and implementation. This Action Plan, among other things, will also contain the dynamic component and a calendar of regular meetings. The plan will also have remote interaction components through the IT possibilities.

A good practice in KAS is regular meetings with donors. In terms of quality the priority will be: relevance, correctness, timeliness, accuracy, accessibility and clarity, comparability and coherence.

KAS through the establishment of the Quality Management Council will manage and engage in continuous growth of the quality. A central harmonized metadata system will be developed in line with the recommendations of the Euro SDMX Metadata Structure and ESSS (ESS Standard Quality Report Structure) which will enable the generation of quality reports in the Eurostat database.

Implementation of the Strategy for dissemination and its promotion will also be a priority. It is planned to enrich the process of data dissemination with as much guidance as possible, with modern and figurative explanations, with modern forms of tables and graphs, and at the same time to enrich the website with all modern tools of statistical data dissemination. In order to increase the administrative data sources, IT infrastructure will continue to be upgraded by using as many databases and electronic registers as possible.

5.2. Development of economic statistics

Progress has been made in the field of economic statistics. The Department of National Accounts has been established. Nevertheless, the continuity of development of the economic statistics and the national accounts remains a priority. The priority of KAS in 2019 is the measurement of informal economy according to standards of Eurostat and methodology of OECD (tabular access). The improvement and advancement of Short-term Business Statistics will continue together with the use of new international classifications such as the Classification of Products by Activities (CPA).

With the support of donors, a survey will be conducted on the Use of Information and Communication Technology (ICT) by businesses.

5.3 Other statistical fields and their interconnection

In the EU Progress Report on Kosovo in the last two years, it has been noted that progress has been made with respect to statistical infrastructure and is also recommended that KAS cooperation with other institutions should increase. KAS will use competent administrative data to improve statistics on education, health, demography and agriculture, such as the Agricultural Crops Survey and the Animal Survey, after the creation of a framework-based through the Project of Population Census 2011 and Agriculture Census 2014.

Based on the responsibilities of the Law on Official Statistics, KAS will continue to develop new projects in order to increase the number of indicators. Therefore, during 2019, KAS will continue to conduct such projects under the best international practices in order to advance the Statistical System of Kosovo.

The modernization of statistical processes in KAS is ongoing in order to align Kosovo's statistics with those of European Union countries and Eurostat standards. To this end, it is planned to apply new methodologies for collecting (electronic form of data collection) and analyzing statistical data in a faster manner. KAS will also consider the progress made by other public agencies and utilize their achievements for its interests.

5.4. Summary table of organizational development in 2019

Development aims to improve efficiency of production, and POS presents four operational priorities for 2019.

Within the framework of existing resources	Objective and responsibility	Status 2017/2018 and plan for 2019
1. Use and advancement of the Performance Assessment Framework (PAF)	<p><u>Objective:</u> Advancing a general overview of statistical processes in KAS in order to strengthen the planning.</p> <p><u>Responsible:</u> DPPCC</p>	<p><u>Status:</u> SIPK is functional and its completion with the new requirements by the departments will continue in 2019. The report is completed for 7 of the 8 PAF indicators.</p> <p><u>Plan:</u> Continuing to report on 8 PAF indicators, Planning and Monitoring will continue in line with the PAF with the possibility of further advancement and further modernization of SIPK (eg including cost per statistical product, updating with new activities, etc.).</p>
2. Strengthening the professional capacities of the DPPCC.	<p><u>Objective:</u> Completing staff of DPPCC and building existing capacities through planning, reporting and documentation trainings.</p> <p><u>Responsible:</u> DPPCC</p>	<p><u>Status:</u> DPPCC has been functionalized. All positions at DPPCC have their job descriptions, but there is a shortage of staff to cover the planning responsibilities and legal aspects needed by the KAS.</p> <p><u>Plan:</u> The training and development of the capacities of the DPPCC staff will continue.</p>
3. Strengthening the role of KAS in SSK	<p><u>Objective:</u> Better coordination of SSK</p> <p><u>Responsible:</u> DPPCC with other institutions.</p>	<p><u>Status:</u> Strengthening the coordination role of KAS is set in the official draft law that is in the process of being amended.</p> <p><u>Plan:</u> Creation of broad-based bodies between institutions of the SSK.</p>
3. Strengthening the DCS.	<p><u>Objective:</u> Monitoring / oversight and moderation of the work method in</p>	<p><u>Status:</u> The Department of Census and Survey is completed and functions in accordance with its responsibilities. Links between regional offices with</p>

the course of collecting data in order to increase their quality.

KAS have been established through the Government Information Technology Network and access to the SIPK system.

Responsible: DCS

Plan: For 2019 KAS plans to build capacity and to modernize the data collection in order to increase the quality of data collection as well as better coordination of field work.

4. Support for the departments in digitizing the surveys and continuously strengthen the new KAS website and ASK-data platform.

Objective: Creating programs for data collection in the field (CAPI and CAWI method) and easier access to official data through KAS website

Status: On KAS new website, KAS Data Platform has been integrated and is available to users at: askdata.rks-gov.net

Responsible: DMIT

Various user communication activities were organized together with the User Satisfaction Survey

Plan: Advancing the KAS website content and ASKDATA platform will be ongoing throughout 2019.

Application of video-publishing on website and other forms of modernization of the dissemination of official statistics

Within the framework of existing resources	Objective and responsibility	Status 2017/2018 and plan for 2019
1 Develop a central harmonized metadata system	<p><u>Objective:</u> Professional capacity building, metadata documentation.</p> <p><u>Responsible:</u> DMIT in cooperation</p>	<p><u>Status:</u> There is professional capacity building through professional training and metadata documentation for some products.</p> <p><u>Plan:</u> Increase metadata documentation for as many statistical products by the end of 2019.</p>
2. Coordination of dissemination / distribution tools	<p><u>Objective:</u> Finalization of the list of variables and harmonization of time series.</p> <p><u>Responsible:</u> DMIT</p>	<p><u>Status:</u> In the process of setting definitions and creating a list of variables.</p> <p><u>Plan:</u> During 2019, through definitions and standards for variances, the finalization of their list.</p>
3. Better use of statistical methodologies.	<p><u>Objective:</u> Documentation of all methodologies and their assessment according to standards of Eurostat.</p> <p><u>Responsible:</u> DMit</p>	<p><u>Status:</u> There is some progress in documenting some of the publications of 2017, which continues in 2018.</p> <p><u>Plan:</u> During 2019, documentation of methodological processes will be continued for all sample-based products.</p> <p>Continue to implement the GSPBM (Generic Statistical Business Process Model)</p>

5.4.1 Summary table for the development of statistical fields in 2019

For the development of statistical fields, POS 2018-2022³ for the year of 2019 foresees the following activities:

Within the framework of existing resources	Objective and responsibility	Status 2017/2018 and plan for 2019
1. GDP (MPOS)	<p><u>Objective:</u> 1. The main objective during 2018-2019 will be to measure the informal economy, increase the number of tables to be sent to Eurostat and improve the methodology, respectively the quality of the existing ones.</p> <p><u>Responsible:</u> Department of National Accounts (DNA).</p>	<p><u>Status:</u> 1.1 Supported by the World Bank, in 2017 business activity surveys (for four economic activities) for the informal economy have started, activities are under way in 2018 and the results are expected to be realized in 2019. Also from budget of Kosovo for 2018, additional funds were allocated for other surveys to measure the informal economy. All activities for measuring the informal economy will continue, and will be finalized in 2019.</p> <p>1.2 During the period 2018-2019 supported by IPA MB 2015 are foreseen the increase of the number of tables to be sent to Eurstat. Improving the quality of GDP will be ensured by compiling supply and use tables (SUTs). Otherwise, KAS consistently supported by IPA 2014 pilot projects, to continue with IPA MB 2015, is working on the compiling the SUT. The activities for compiling the SUT will continue during 2019 and 2020 in the framework of the national project IPA 2017.</p> <p><u>Plan:</u> During 2019 the results of surveys for measuring the informal economy are planned to be prepared. The increase of the number of tables to be sent to Eurostat and to continue compiling of SUT is planned.</p>
2. Labor Force Survey (MPOS).	<p><u>Objective:</u> 2.1. Improving the quality of LFS data on a quarterly and annual basis, as well as shortening the timeliness in releasing the data</p> <p><u>Responsible:</u> Department of Social Statistics (DSS)</p>	<p><u>Status:</u> The process of quarterly and annual publication of LFS has been stabilized and the quality of data has increased.</p> <p><u>Plan:</u> For 2019 are planned: 1.1 Updating the sample frame each year, three months before the start of the survey in the field; 1.2 Publication of LFS results on a quarterly basis according to the KAS Calendar of Publication in accordance with EU timeframe; 1.3 Capacity building through technical assistance in estimation of weights;</p>

		1.4 Increase the number of indicators sent to Eurostat 1.4 Increase the level of monitoring of the data collection in the field.
3. Business Statistics (MPOS).	<p><u>Objective:</u> 1. Improve the coverage of Structural Business Survey and Short-term Business Statistics. Improve sample selection, shorten publication deadlines, increase the number of products, increase the quality, and apply new classifications.</p> <p><u>Responsible:</u> Department of Economic Statistics (DES)</p>	<p><u>Status:</u> 3.1. During 2017 and 2018 improvements have been made in tourism statistics, transport, energy efficiency, and structural business statistics.</p> <p><u>Plan:</u> Plans for 2019 are the improvement of quality through the SBR update through the SBR update survey, the addition of tables for tourism statistics, transport and industrial production, production of statistics on the use of information and communication technology by businesses, improvement of structural business statistics by increasing production under Annex VI (financial lending institutions)</p>
4. Prices (MPOS).	<p><u>Objective:</u> 1. Increase of the quality for all price indices.</p> <p><u>Responsible:</u> DES</p>	<p><u>Status:</u> KAS continues to monitor and publish the Harmonized Index of Consumer Prices (HICP) on a monthly and yearly basis, the Import Price Index (IMPP), the Producer Price Index (PPI and the Construction Cost Index) on a quarterly basis.</p> <p><u>Plan:</u> During 2019, it is planned to increase the quality by increasing the number of resources, items and services.</p>
5. Kosovo International Trade data (MPOS).	<p><u>Objective:</u> 1. Continue the publication of KITS on a monthly and yearly basis over the time, 2. Maintenance of KAS date platform for easier access by data users.</p> <p><u>Responsible:</u> DES and DMIT</p>	<p><u>Status:</u> 5.1. The timely publication of KITS has continued on a monthly and annual basis according to the plan. 5.2. The implementation of PC-Axis tools for the interactive dissemination of the Kosovo International Trade data has been conducted.</p> <p><u>Plan:</u> Timely publication of KITS on a monthly and yearly basis, and the PX-Web ASK date platform updates will continue.</p>
6. Agricultural Households Survey – Agriculture Crop, and Livestock Survey (MPOS).	<p><u>Objective:</u> 1. Use of the the sample frame from the Agriculture Census and designing agricultural surveys according to recommendations of Eurostat. 2. Shorten the output time of the results.</p> <p><u>Responsible:</u> DAES</p>	<p><u>Status:</u> 6.1. Agriculture Census has provided basic data for designing the AHS sample / Agricultural Crops - Plant and Livestock Survey according to international statistics.</p> <p><u>Plan:</u></p>

Use of administrative resources that are both potential and update for the statistical register of agricultural holdings that are potential for the production of some statistical indicators for agriculture.

Status:

6.2. The production time is 250 days.

Plan:

The goal is to shorten this time in 160 days.

7. Other statistics on households and individuals (PKSZ).

Objective:

1 Increase the number of indicators for other social statistics such as education, health and social welfare according to user requirements, improving data quality and shortening the publication time.

Responsible:

DSS

Status:

7.1. Data have been provided according to ILO questionnaires (data for labor market are published on the ILO website) (data provided annually and ILO comparability of employment and unemployment rates at international level). Also, micro data from social statistics has been sent to Eurostat.

Plan:

Completion of labor market data for the Regional Cooperation Council (RCC). A project that makes comparability of Western Balkan regional data with other states.

Filling data for the World Bank and the Wiener Institut fur Internationale.

Updating registries from internal statistical sources to meet the requirements of different organizations and individual users such as health, social welfare statistics, etc.

Update registers from internal statistical sources to meet the requirements of various organizations and individual users such as health, social welfare and labor market statistics.

8. Estimation of the population on an annual basis (MPOS).

Objective:

1. Estimation of the population on an annual basis and increasing population-related indicators.

Responsible:

DSS.

Status:

8.1. The final estimation of the population was done for 2016 and is in the process for 2018. Estimation of the Population for 2017

Plan:

During 2019, the Estimation of the Population for 2018 will be conducted.

9. Administrative data (MPOS).

Objective

1. Identification and advancement of administrative data sources and their receipt in electronic form.

Responsible:

All production and support departments.

Status:

List of institutions for supply with administrative data exists. Many Memorandum of Understanding have been signed with Kosovo institutions. The MoU sets the rules for sending data. Administrative data from different institutions continued, as with: MLSW, MPA, Kosovo Judicial Council, MAFRD, MESP, National Institute of Public Health,

TAK, Kosovo Customs, KBRA, Treasury, Pension Trust Fund, etc.

Plan:

To sign a MoU with the Ministry of Health (MoH), and with the Ministry of Justice (MoJ), as well as to update some previous MoUs.

Continue to digitize education statistics by including all levels of education.

Outside the framework of existing resources	Objective and responsibility	Status 2017/2018 and plan 2019
1. Statistical Farm Register (MPOS).	<p><u>Objective:</u> 1. Updating of the Statistical Farm Register.</p> <p><u>Responsible:</u> DAES</p>	<p><u>Status:</u> 1.1 The Agricultural Business Register has been created by the Agriculture Census data of 2014.</p> <p><u>Plan:</u> During 2019, the Agricultural Business Register will be updated from administrative sources and by AHS of 2018. This register will be used for future agricultural surveys.</p>
3. Statistics on Income and Living Conditions survey (SILC) (MPOS).	<p><u>Objective:</u> Development a Statistics on Income and Living Conditions, as well as building professional capacities of KAS staff.</p> <p><u>Responsible:</u> DSS</p>	<p><u>Status:</u> During the year 2015 a pilot survey was conducted while in 2017 the necessary preparations for launching the full field survey were continued. The development of the field survey will begin in Q2 2018. Financing of this survey has been done by WB.</p> <p><u>Plan:</u> In the first part of 2019, data will be published for SILC survey. It is also planned to continue providing technical assistance from Eurostat in order to increase professional capacities and provide additional training for local staff with a particular focus on data analysis.</p>
4. ICT Survey	<p><u>Objective:</u> Development of survey and collection of data from the field as well as professional capacity building of KAS staff.</p> <p><u>Responsible:</u> DSS</p>	<p><u>Status:</u> The Information and Communication Technology Survey is part of the regular KAS annual survey, supported by Eurostat during 2018.</p> <p><u>Plan:</u> Publication of the results will take place in January 2019 and as such will continue as a regular survey at KAS. The survey in 2019 is expected to be covered by the budget of Kosovo.</p>

5.4.2 Collection of special statistical data

According to its legal responsibility, KAS also processes the Special Official Statistics. In the framework of IPA MB 2015 for the period 2018-2019, KAS will implement the foreseen pilot projects: Methodology of National Accounts (NA), data transmission for NA according to ESA 2010, sector accounts, government accounts, compiling national accounts according to SUT tables, purchasing power parity, harmonized index of consumer prices, short-term business statistics, statistical business register, transport statistics, unbalanced macroeconomic indicators procedures (UMIP), statistics on the use of ICT in businesses, SILC, LFS, dissemination and support to users from Eurostat, annual statistics on crops, orchards statistics, animal outputs statistics, structural farm survey, agromonetary statistics and waste.

These activities are not part of the Main Programme of Official Statistics. Therefore, KAS will use these opportunity to strengthen official statistics with indicators and to build capacities by being supported by various donors, mainly Eurostat. These activities take place within the timeframe according to the agreement between KAS, Eurostat or other donors.

Funding of these projects is done by potential donors. Based on this support, KAS plans, organizes, and develops the work process within the organization and engages in additional resources as far as possible and by legislation in force.

Since the end of 2015, KAS is awaiting the approval of the Administrative Instruction no. 08/2012 (amendment) by the Government of Kosovo which will provide legal basis for the implementation of these statistics in accordance with the Law in force.

6. BUDGET

The budget planning within the General Plan starts with an internal consultations based on the needs of production departments in the process of implementing the Annual Work Plan. In this regard, for 2019, in order to fulfill its duties and responsibilities, and in particular to add additional activities, the Department of Administration receives information from all KAS departments on the Budget Circular 2019 for the Annual Plan of Official Statistics in order to provide sufficient data regarding the next year's planning (2019). In meeting the requirements of KAS departments for the preparation of the budget proposal, the document should contain short and medium term plans and a statement on the goals and priorities that KAS has for a proper budget planning for 2019.

For the activities of 2019, for the purpose of conducting surveys, KAS needs a budget increase in the category of "Goods and Services" (additional budget) € 921,150 for the preparatory phase of the Population Census, foreseen € 400,000, National Accounts, Economic Statistics, Labor Market, Poverty Statistics, Migration Statistics, Agriculture and Environment Statistics and Informal Economy Statistics.

In the category of "Wages and Salaries", there is a need for increased human capacities for 31 new positions, with an additional cost of € 177,461.60. Meanwhile, in the category of "Capital Expenditures", a budget of approximately € 150,000.00 is required for the renovation of the facility.

KAS budget 2018 and planning for 2019:

Category / year	2018	2019
Staff	159	190
	Current	Necessary
Wages and Salaries	1,039,238.84	1,216,980.44
Goods and Services	422,960.00	921,150.00
Capital expenditures	-	150,000.00
Utilities	21,875.000	21,875.00
In total	1,484,073.84	2,310,005.44

6.1 Overview of production / outputs

Results-based planning will continue to be applied over the next few years, based on last year's performance, current analysis and future planning.

Apart from the impact on the planning process, the overview of outputs is intended to keep the external partners informed about the expected outputs / results, about the structure of the most absorbing capacity in the entire production process, about the necessary resources, and so forth. In the Programme of Official Statistics 2018-2022, the target is for a 20% increase in outputs by the end of 2022.

The following tables list the statistical outputs and key commitments of the KAS support units for official statistics outputs.

ECONOMIC STATISTICS

Program me	Departm ent	Statistical products and services	Frequency of publication	External partners	Production time 2017- plan	Production time 2018- plan	Production time 2019- plan	HR (people- days) 2015 plan	HR (people- days) 2016 plan	HR (people- days) 2017 plan	HR (people- days) 2018 plan	HR (people- days) 2019 plan
MPOS	DESNA	Structural Business Survey: 4,000 enterprises	Annual	No	339	338	338	118	124	276	265	264
MPOS	DESNA	IMPI (Q4 2018 -QM3 2019) 150 enterprises	Quarterly	No	272	264	264	89	242	242	234	234
MPOS	DESNA	PPI (Q4 2018 - Q3 2019) 200 enterprises	Quarterly	No	278	270	270	116	242	242	234	234
MPOS	DESNA	Short-term Industry Statistics (Q4 2018 - Q3 2019) 200 enterprises	Quarterly	IPA NATIONAL	322	318	314	165	302	180	169	169
MPOS	DESNA	Short-term Construction Statistics	No	IPA NATIONAL	0	0	0	165	297	28	28	28
MPOS	DESNA	Short-term Retail Trade Statistics (Q4 2018 - Q3 2019) 600 enterprises	Quarterly	IPA NATIONAL	329	322	317	260	253	179	171	171
MPOS	DESNA	Statistical Repertoire of Enterprises in Kosovo (Q4 2018 - Q3 2019)	Quarterly	IPA MB 2015	125	121	121	38	84	16	16	16
MPOS	DESNA	Updating the Statistical Business Register, 6,000 enterprises	No	No	0	0	0	78	69	166	148	148
MPOS	DESNA	Harmonized Index of Consumer Prices	Monthly	IPA MB 2015	140	139	137	157	275	286	281	281
MPOS	DESNA	Harmonized Index of Consumer Prices	Annual	No	157	152	151	47	45	48	46	46
MPOS	DESNA	Kosovo International Trade Statistics	Monthly	IPA MB 2015	300	287	284	98	235	245	237	237
MPOS	DESNA	Kosovo International Trade Statistics	Annual	IPA MB 2015	159	156	155	48	43	19	17	17
MPOS	DESNA	GDP by expenditures approach	Annual	IPA NATIONAL	300	263	262	293	139	59	57	57
MPOS	DESNA	GDP by production approach	Annual	IPA NATIONAL	300	263	262	268	128	59	57	57
MPOS	DESNA	Government Accounts	Annual	IMF	159	157	151	30	49	53	52	52
MPOS	DESNA	GDP by expenditure and productin approach (quarterly) (Q4 2018 - Q3 2019)	Quarterly	IPA NATIONAL	365*	362	361	1065	1189	1177	1172	1172
MPOS	DESNA	Contruction Cost Index (Q4 2018 - Q3 2019) 150 enterprises	Quarterly	No	290	286	286	115	272	242	234	234
MPOS	DESNA	Energy Balance (Q4 2018 - Q3 2019)	Quarterly	No	194	184	182	43	77	103	98	98
MPOS	DESNA	Statistics on Transport (Q4 2018 - Q3 2019)	Quarterly	IPA MB 2015	125	121	121	76	105	91	85	85
MPOS	DESNA	Hotel Statistics (Q4 2018 - Q3 2019) 110 hotels	Quarterly	IPA MB 2015	272	265	265	145	168	190	184	184
MPOS	DESNA	PRODCOM Survey Results, 2018	Annual	No	347	342	341	0	107	154	144	144
MPOS	DESNA	Annual Energy Balance, 2018	Annual	IPA MB 2015	186	180	178	0	73	55	48	48
MPOS	DESNA	Government Accounts, quarterly (Q4 2018 - Q3 2019)	Quarterly	IMF	406	341	269	0	0	94	89	89
MPOS	DESNA	Use of Information Technology in Businesses (ICT), 2018	Annual	IPA MB 2015	362	362*	362*	0	0	159	159	159
	DESNA	Total			5362	5131	5029	3,414	4,518	4363	4225	4224

* After the shortening of the time of publication in 2017, 4 quarters will be published compared to 5 published in the previous two years.

** The Use ICT in Businesses and the Investment Survey will be conducted if there are additional human resources for 2017.

AGRICULTURE STATISTICS

Programme	Department	Programme	Department	Statistical products and services	Frequency of publication	Production time 2017-plan	Production time 2018-plan	Production time 2019-plan	HR (people-days) 2015 plan	HR (people-days) 2016 plan	HR (people-days) 2017 plan	HR (people-days) 2018 plan	HR (people-days) 2019 plan
MPOS	DAES	MPOS	DAES	Agriculture Census	No	-	-	-	461	80	40	40	25
MPOS	DAES	MPOS	DAES	Agromonetary statistics / prices of agricultural outputs	Quarterly, Annual	164	159	154	171	205	194	172	176
MPOS	DAES	MPOS	DAES	Agromonetary statistics / prices of agricultural inputs	Quarterly, Annual	180	178	178	-	180	170	152	130
MPOS	DAES	MPOS	DAES	Agromonetary statistics / EAA	Annual	319	289	261	76	210	203	193	145
MPOS	DAES	MPOS	DAES	Industrial Waste Survey (800 enterprises)	Annual	344	360	358	65	171	170	170	110
MPOS	DAES	MPOS	DAES	Municipal Waste Survey (100 public and private enterprises)	Annual	349	330	326	40	135	105	105	90
		MPOS	DAES	Waste Treatment Survey	No	303	300	298	-	-	91	90	85
EPOS	DAES	MPOS	DAES	Administrative sources (facts on environment)	Every 2nd year	177	-	80	129	152	116	114	82
EPOS	DAES	MPOS	DAES	Administrative sources (air statistics)	No	285	270	268	7	134	107	80	98
EPOS	DAES	MPOS	DAES	Administrative sources (water statistics)	Every 2nd year	-	90	-	-	128	88	88	97
EPOS	DAES	MPOS	DAES	Agricultural Holdings Survey (7000 AHs)	Annual	272	190	158	163	614	630	540	650
EPOS	DAES	MPOS	DAES	IPA - 2015 Annual Agricultural Crops Statistics	No	-	-	-	-	80	80	70	60
EPOS	DAES	MPOS	DAES	IPA - 2015 Animal Outputs Statistics	No	-	-	-	-	80	80	70	100
EPOS	DAES	MPOS	DAES	IPA - 2015 Structural Farm Survey	No	-	-	-	-	-	-	60	120
EPOS	DAES	MPOS	DAES	IPA - 2015 Agromonetary Statistics	No	-	-	-	-	-	-	60	100
EPOS	DAES	MPOS	DAES	IPA - 2015 Waste Statistics	No	-	-	-	-	-	-	60	95
	DAES		DAES	Total		2.393	2166	2081	1.113	2.169	2.074	2064	2163

SOCIAL AND POPULATION STATISTICS

DepartmentID epartment	Statistical products and services	Frequency of publication	Production time 2017-plan	Production time 2018-plan	Production time 2019-plan	HR (people- days) 2017 plan	HR (people- days) 2018plan	HR (people- days) 2019 plan
DSS	Labor Force Survey (4800 Hous.-600 EA)	Qartal and annual	526	365	365	526	527	501
DSS	Household Budget Survey (2400 Hous.-300 EA)	anual	620	160	-	620	213	-
DSS	Social Welfare Statistics	anual	209	92	92	209	136	136
DSS	Education Statistics	anual	230	226	222	230	204	204
DSS	Statistics on Jurisprudence	anual	350	422	422	350	350	345
DSS	Health Statistics	anual	170	309	277	170	170	157
DSS	Culture and Sports Statistics	anual	204	289	289	200	204	160
DSS	Birth Statistics: 34 000 forms	anual	137	165	165	137	232	204
DSS	Death Statistics: 9500 forms	anual	120	179	177	120	164	161
DSS	Marriage Statistics: 17350	anual	100	192	191	100	163	158
DSS	Divorce Statistics: 1500	anual	80	207	199	80	141	129
DSS	Statistics on Causes of Death: 14790	every two year	90	287		90	160	
DSS	Gender Statistics	every two year	85	347		85	266	
DSS	Population Estimation	anual	118	178	176	118	118	117
DSS	Statistics on Income and Living Conditions	anual	226	-	722	225	301	458
DSS	Use of Information and Computer Technology Survey	anual	0	300	261	0	235	194
DSS	Wage Level in Kosovo	anual	-	-				63
DSS	Population and Housing Census							90
DSS	Population Census							35
Total			3265	3718	3558	3260	3584	3112

DMIT

Programme	Department	Statistical products and services	Frequency of publications	Production time 2017-plan	Production time 2018-plan	Production time 2019-plan	HR (people-days) 2017 plan	HR (people-days) 2018 plan	HR (people-days) 2019 plan
Within KAS									
MPOS	DMIT	Quarterly Bulletin	Quarterly	121	119	120	38	36	35
MPOS	DMIT	Kosovo in Figures	Annual	274	271	263	26	25	23
MPOS	DMIT	Catalog of publications	Annual	78	78	74	28	27	26
MPOS	DMIT	Calendar / leaflet / postal publication	Annual		333	336		20	20
MPOS	DMIT	Statistical Yearbook	Annual	182	180	180	93	93	91
	DMIT	Support for dissemination							
	DMIT	Inclusion of data							
EPOS	DMIT	Support for methodology							
	DMIT	Support for GIS							
EPOS	DMIT	Support for IT							
	DMIT	Total		655	981	973	185	201	195

DEPARTMENT FOR POLICY, PLANNING, COORDINATION AND COMMUNICATION (DPPCC)

Programme	Department	Statistical products and services	Frequency of publications	External partners	HR (people-days) 2017 plan	HR (people-days) 2018 plan	HR (people-days) 2019 plan	Realization on time, 2017
POS	DPPCC	Annual Work Plan (Tn + 1)	Annual	SIDA	36	46	45	Yes
LSZ	DPPCC	Annual Work Report (Tn-1)	Annual	SIDA	20	20	22	Yes
BN	DPPCC	Cooperation and coordination with donors	Continued	MIE	31	33	20	Yes
POS	DPPCC	Drafting the Road Map	Annual	nuk ka	11	13	13	Yes
POS	DPPCC	SIPK (monitoring, assessing, updating, reports and analysis)	Mmonthly, 6-month and Annual	nuk ka	120	120	80	Yes
	DPPCC	Monthly report - SIPK	Monthly	nuk ka	36	30	10	Yes
POS	DPPCC	Meetings / Reports of activities for staff abroad	Quarterly	nuk ka	16	16	16	Yes
	DPPCC	Management / Leadership	Monthly	Eurostat	74	74	74	Yes
	DPPCC	Report on communication and information	Monthly	BE	133	133	153	Yes
EPOS	DPPCC	DPSA Report "Economy, Financial Control, Statistics" June 1 (Tn-1) - May 15 (Tn = 0)	Continued	nuk ka	130	50	55	Yes
POS	DPPCC	Annual Work Report (Tn-1)	Annual	MIE	14	14	20	Yes
POS	DPPCC	Progress Report Input "July 1 (Tn-1) - April 30 (Tn = 0)	Annual	MIE	13	13	13	Yes
POS	DPPCC	Annual Work Plan for Government Q1-Q4 / 2019 (WPPP)	Quarterly	ZKM, IRK	24	24	24	Yes
POS	DPPCC	NPISSAs TM1-TM4 / 2019 monitoring	Quarterly	MIE, IRK	38	16	16	Yes
POS	DPPCC	Monitoring Peer Review implementation	Periodic	BE/Eurostat	41	61	20	-
BN	DPPCC	Data collection / questionnaire for Eurostat	Semi / annual	Eurostat	28	28	38	Yes
POS	DPPCC	Media monitoring	Annual	ZKM	53	105	105	Yes
TT	DPPCC	Other (daily, weekly, monthly, annual, internal coordination, working groups, various commissions, board-mission meetings)			35	55	95	Yes
LSZ	DPPCC	Drafting SC reports	Periodic	ZKM, IRK	8	8	12	Yes
	DPPCC	Pilot projects HA			0	21	28	
	DPPCC	Pilot projects SEE 2020	Periodic	ZKM, IRK	0	20	21	Yes
	DPPCC	Total:			900	900	900	

OTHER SERVICE (CEO-O)

Programme	Department	Statistical products and services	Frequency of publications	External partners	HR (people-days) 2017 plan	HR (people-days) 2018 plan	HR (people-days) 2019 plan
MPOS	CEO-O	High level process management	Continued	CEO-O	215	215	215
MPOS	CEO-O	Administrative-Certification service	Continued	IRK	215	215	215
MPOS	CEO-O	Technical-administrative assistance	Continued	No	215	215	215
CEO-O		Total:			645	645	645

KAS REGIONAL OFFICES

Programms	Department	Statistical products and services	Frequency of publications	External partners	HR (people-days) 2017 plan	HR (people-days) 2018 plan	HR (people-days) 2019i plan	Conducted in time
POS	ROP	Data collection	Annual	No	1720	1548	1548	Yes
POS	ROF	Data collection	Annual	No	1075	968	968	Yes
POS	ROM	Data collection	Continued	No	2843	2559	2559	Yes
POS	ROGJa	Data collection	Annual	No	645	645	645	Yes
POS	ROPz	Data collection	Monthly	No	1290	1161	1161	Yes
POS	ROPe	Data collection	Monthly	No	1075	968	968	Yes
	ROGJi	Data collection	Quarterly	No	860	774	774	Yes
DPPCC		Total:			9460	8623	8623	

DEPARTMENT OF ADMINISTRATION

Programme	Department	Statistical products and services	Frequency of publications	External partners	HR (people-days) 2017 plan	HR (people-days) 2018 plan	HR (people-days) 2019i plan	Conducted in time
POS	DA	Planning and managing the DA	Continued	No	215	215	215	Yes
POS	DA	Procurement	Continued	No	215	215	215	Yes
POS	DA	Staff / personnel	Continued	No	430	430	430	Yes
POS	DA	Logistics	Continued	No	1505	1505	1505	Yes
POS	DA	Budget and expenditures	Monthly	No	860	860	860	Yes
POS	DA	Administrative support	Continued	No	215	215	215	Yes
	DA	Total:			3440	3440	3440	

SUMMARY OVERVIEW OF PRODUCTION STATISTICS

Institution	Department	Production time 2017 real	Production time 2018 plan	Production time 2019 plan	Rate 2019/2018	No. of products 2017	No. of products 2018 plan	No. of products 2019 plan	Publication on time 2017	In time, rate (%) 2016/2017
% (+/-)										
KAS	DSS	3016	2956	2895		16	17	17	95	85
KAS	DSE	5368	5261	5153		25	26	27	100	100
KAS	DSB	2045	2004	1963		12	12	12	100	100
KAS	DMTI	653	640	627		7	7	7	100	100
KAS	PLAN	11082	10860	10639	-2.	60	62	63	99%	96%

6.2 Plan of main activities

The action plan is a process of coordination of activities between units within KAS for each product separately, including the timeframe and the required working days during the calendar year. Full planning is detailed in the SIPK system for process of monitoring, reporting and review. The Activity Plan for 2019, periodically, is part of the management discussions at KAS. The DPPCC manages and coordinates the planning and monitoring of the activity plan and, where appropriate, proposes the possibility of revision.

Below are listed the main activities for 2019, distributed over the processes (stages) set for each statistical product or other important product.

6.2.1 Gross Domestic Product (GDP)

Based on the Work Plan for 2019, the priority of national accounts will be to measure the informal economy, to measure the increase of the number of tables to be sent to Eurostat, to continue the advancement of supply and use tables (SUT), and to begin the compilation of sector accounts.

The process of activities for GDP for 2019 is presented through two tables as shown below.

The GDP Action Plan by Production Approach (annual):

Department	Work process		Jan	Feb	Marc	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
DESNA	GDP by production approach														57
Phase 1	Identification of needs	<i>plan</i>		1	1										2
		<i>real</i>													
Phase 2	Designing and planning	<i>plan</i>		1	1										2
		<i>real</i>													
Phase 3	Creation and testing (tools and work orde	<i>plan</i>													0
		<i>real</i>													
Phase 4	Data collection	<i>plan</i>		1	1	1	1								4
		<i>real</i>													
Phase 5	Data entry	<i>plan</i>			1	1	1	1	1	1					6
		<i>real</i>													
Phase 6	Data processing	<i>plan</i>						4	8	12	18				42
		<i>real</i>													
Phase 7	Release / publicaton and communication	<i>plan</i>									1				1
		<i>real</i>													

The GDP Action Plan by Expenditure and Production Approach (quarterly):

Departamenti	Procesi i punës		Jan	Shk	Mar	Pri	Maj	Qer	Krr	Gsh	Sht	Tet	Nën	Dhj	Ditët e planifikuara
DSELLK	BPV sipas qasjes së shpenzimeve & prodhimit (tremujore)														1172
Faze 1	Përcaktimi i nevojave	<i>plani</i>	6		2			1		2			2		13
		<i>realja</i>													
Faze 2	Dizajnimi dhe plani	<i>plani</i>	10		2			2		3			3		20
		<i>realja</i>													
Faze 3	Krijimi dhe testimi (mjeteve dhe radhës	<i>plani</i>													0
		<i>realja</i>													
Faze 4	Grumbullimi i të dhënave	<i>plani</i>	10	10	5	3	2	5	1	3	2	4	4	2	51
		<i>realja</i>													
Faze 5	Vendosja e shënimeve	<i>plani</i>	10	15	10	5	4	10	6	4	3	5	10	6	88
		<i>realja</i>													
Faze 6	Përpunimi i të dhënave	<i>plani</i>	85	85	85	83	85	85	65	65	85	65	100	100	988
		<i>realja</i>													
Faze 7	Publikimi dhe komunikimi	<i>plani</i>				3		3			3			3	12
		<i>realja</i>													

6.2.2 Business Statistics

KAS continuously improves business statistics. On a regular annual basis, KAS organizes Statistical Business Register Update Survey (SBR). The purpose of this survey is to update the RSB with new information on enterprises in Kosovo by creating a more qualitative sampling framework and by raising the quality of business statistics in general.

The following table presents the Action Plan for Business Register Update:

Departamenti	Procesi i punës		Jan	Shk	Mar	Pri	Maj	Qer	Krr	Gsh	Sht	Tet	Nën	Dhj	Ditët e planifikuara
DSELLK	Azhurnimi i Regjistrit të Bizneseve (8 000 ndërmarrje)														148
Faze 1	Përcaktimi i nevojave	plani realja	3	2					2	2					9
Faze 2	Dizajnimi dhe plani	plani realja		7						2	3				12
Faze 3	Krijimi dhe testimi (mjeteve dhe radhës	plani realja		1											1
Faze 4	Grumbullimi i të dhënave	plani realja		1	1						2				4
Faze 5	Vendosja e shënimeve	plani realja		3	1	2					2				8
Faze 6	Përpunimi i të dhënave	plani realja			15	15	9	9	10	5	15	9	12	15	114
Faze 7	Publikimi dhe komunikimi	plani realja													0

6.2.3 Prices

Regarding the movements of prices, KAS continues to monitor and publish the Harmonized Index of Consumer Prices (HICP) on a monthly basis, the Import Price Index (IMPI), the Producer Price Index (PPI), and the Construction Cost Index (CCI) on a quarterly basis. KAS's objective is to shorten the time of quarterly publications of the Import Price Index, the Producer Price Index and the Construction Cost Index. The Import Price Index (IMPI) is linked to data obtained from the Business Register, Business Statistics and International Trade Statistics and is published quarterly, usually in the last month of the next quarter. The IMPI publishes the indexes on an annual basis together with the publication of the fourth quarter.

The following table presents the Action Plan for Import Price Index Plan (IMPI).

Departamenti	Procesi i punës		Jan	Shk	Mar	Pri	Maj	Qer	Krr	Gsh	Sht	Tet	Nën	Dhj	Ditët e planifikuara
DSELLK	IÇIMP (TM1-TM4, 150 ndërmarrje)														234
Faze 1	Përcaktimi i nevojave	plani realja	1		1			1			1				4
Faze 2	Dizajnimi dhe plani	plani realja	3		1	2		1	2		1	2			12
Faze 3	Krijimi dhe testimi (mjeteve dhe radhës	plani realja	3			3			3			3			12
Faze 4	Grumbullimi i të dhënave	plani realja	11	3	1	11	3	1	11	2	2	11	4	2	62
Faze 5	Vendosja e shënimeve	plani realja	3	4	1	3	4	1	3	4	1	3	4	1	32
Faze 6	Përpunimi i të dhënave	plani realja	1	12	14	1	12	14	1	12	14	1	12	14	108
Faze 7	Publikimi dhe komunikimi	plani realja			1			1			1			1	4

6.2.4 Agricultural Holdings Survey – Agricultural Crops and Animals Survey

This is an annual production that aims to produce statistics on crops and animals in Kosovo. The data collection is done in November 2018, and the results are published in the following year.

Action Plan for Agricultural Holdings Survey:

Department	Production process	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
DAES	Agricultural Holdings Survey (7000 agricultural holdings) - (annual)													650
Phase 1	Identification of needs		3		2	1	1	4	4		7	7	3	32
			<i>plan</i>											<i>real</i>
Phase 2	Designing and planning	1		1		1	1	11	7	17	16	4	1	60
			<i>plan</i>											<i>real</i>
Phase 3	Creation and testing (tools and work order)		1					12	8	10	12	10		53
			<i>plan</i>											<i>real</i>
Phase 4	Data collection	15	10	10							2	58	10	105
			<i>plan</i>											<i>real</i>
Phase 5	Data entry	40	30									5	40	115
			<i>plan</i>											<i>real</i>
Phase 6	Data processing		4	50	56	80	25	10	10	10				245
			<i>plan</i>											<i>real</i>
Phase 7	Release / publication and communication					32	8							40
			<i>plan</i>											<i>real</i>

6.2.5 Agromonetary Statistics

KAS has currently developed two components of Agromonetary Statistics, which are:

- Prices and Outputs and Inputs Prices in Agriculture, and
- Economic Accounts for Agriculture.

6.2.6 a) Prices and Price Index of Outputs and Inputs in Agriculture

This statistical survey is released by monthly basis and aims to monitor the price movement in Kosovo. Prices and price indices in agriculture include: Prices and Output Price Index in Agriculture and Input Price Index in Agriculture.

Prices are collected by KAS regional offices every month, i.e. by mid-month, while indices are produced on quarterly and annual basis. They are published 40-45 days after the reference period. In 2019 the plan is to release the Prices and Output Price Index in Agriculture and Prices and Input Price Index in Agriculture with the new base year 2015 = 100.

Objective of KAS is to shorten the time of publication of quarterly indices.

Action Plan for Prices and Output Price Index in Agriculture (Q1-Q4, annual):

Department	Production process		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
DAES	Prices and Output Price Index in Agriculture (Q1-Q4, annual)														176
Phase 1	Identification of needs	plan real	1	1	1		1		1			1	1	1	8
Phase 2	Designing and planning	plan real		1		1			1		1	1		1	6
Phase 3	Creation and testing (tools and work order)	plan real		1		1									2
Phase 4	Data collection	plan real	1	1	1	1	1	1	1	1	1	1	1	1	12
Phase 5	Data entry	plan real	7	7	8	5	5	5	5	4	6	6	6	4	68
Phase 6	Data processing	plan real	8	10	6	7	6	5	5	6	5	5	5	5	73
Phase 7	Release / publication and communication	plan real		4			1			1			1		7

6.2.7 Economic Accounts for Agriculture (annual)

This is an annual output that aims to produce economic indicators for agriculture. The source of data for these accounts are: AHS, OPIA and administrative sources, subsidies and investment grants in agriculture. Also, these data serve as an input for GDP.

Action Plan for Economic Accounts for Agriculture (annual)

Department	Production process		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
DAES	Economic Accounts for Agriculture (annual)														145
Phase 1	Identification of needs	plan real	1	1	1	1	1	1	1	1	1	1	1	1	12
Phase 2	Designing and planning	plan real		3	1	1	1	1	1	1					9
Phase 3	Creation and testing (tools and work order)	plan real			1	2	1	1							5
Phase 4	Data collection	plan real	2	3	3	3	3	3	2	2	2	1			24
Phase 5	Data entry	plan real	2	2	4	2	2	2	2	2	2	2		1	23
Phase 6	Data processing	plan real	6	8	6	8	6	6	5	5	8	1	1	5	65
Phase 7	Release / publication and communication	plan real	3			2					2				7

6.2.8 Environment Statistics - Industrial Waste Survey

This is an annual output that aims to produce indicators for the Industrial Waste Sector in Kosovo. The survey is conducted in the field during the months of May - June 2019, while the results are published in December 2019. This survey produces indicators for waste generated and processed by industry, according to NACE Rev.: B (Mining and Quarrying), C (Manufacturing), D (Energy), E (Water supply, sewerage, waste management, and remediation activities), F (Construction), and GU (Service Sectors).

Annual Action Plan for Industrial Waste Survey (800 industrial enterprises)

Department	Production process		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
DAES	Industrial Waste Survey (800 industrial enterprises) - (annual):														110
Phase 1	Identification of needs	plan real	2	2	2										6
Phase 2	Designing and planning	plan real	2	2	2	2									8
Phase 3	Creation and testing (tools and work order)	plan real	2	2	2	2									8
Phase 4	Data collection	plan real			5	10									15
Phase 5	Data entry	plan real				5	8	5							18
Phase 6	Data processing	plan real				5	5	5	5	2	5	5	10	10	52
Phase 7	Release / publication and communication	plan real											3		3

6.2.9 Labor Force Survey

The Labor Force Survey (LFS) since 2012 is developed through the CAPI method (Laptop), and since 2016 this survey has been published on a quarterly basis. For the purpose of this survey the Enumeration Areas are necessary to be updated.

Action Plan for Labour Force Survey (LFS):

Department	Production process		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
DSS	Labor Force Survey (4 800 Households - 600 EA)														501
Phase 1	Identification of needs	plan real			7			7			7			7	28
Phase 2	Designing and planning	plan real			4			4			4			4	16
Phase 3	Creation and testing (tools and work order)	plan real			7			7			7			7	28
Phase 4	Data collection	plan real	3	3	3	3	3	3	3	3	3	3	3	3	36
Phase 5	Data entry	plan real	4	4	4	4	4	4	4	4	4	4	4	4	48
Phase 6	Data processing (transmission)	plan real	30	30	30	30	30	30	20	20	30	30	30	30	340
Phase 7	Release / publication and communication	plan real			1	1		1			1			1	5

6.2.10 Statistics on Income and Living Conditions (SILC)

The Household Budget Survey (HBS) was one of the key activities in order to obtain poverty data. This survey will be developed every 4 years. Meanwhile, basic indicators for households, including poverty, will be collected by the SILC survey.

The SILC survey is very important both from providing data for internal institutions (users), when drafting different strategies, as well as for providing indicators at international publications. For the first time SILC has been developed as a pilot survey in 2015, while during

2018 SILC is being developed as a general survey with financial support from the World Bank. Results of this research are planned to be published in 2019.

Action Plan for the Statistics on Income and Living Conditions (SILC):

Department	Production process		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
DSS	SILC, Statistics on Income and Living Conditions														458
Phase 1	Identification of needs	<i>plan</i>	15	15	15										45
		<i>real</i>													
Phase 2	Designing and planning	<i>plan</i>	15	15	15										45
		<i>real</i>													
Phase 3	Creation and testing (tools and work order)	<i>plan</i>	15	15	15	10									55
		<i>real</i>													
Phase 4	Data collection	<i>plan</i>				7	7	7							21
		<i>real</i>													
Phase 5	Data entry	<i>plan</i>				7	7	7	15	15	15	15	15	15	111
		<i>real</i>													
Phase 6	Data processing (transmission)	<i>plan</i>	15	15	15	15	15	15	15	15	15	15	15	15	180
		<i>real</i>													
Phase 7	Release / publication and communication	<i>plan</i>												1	1
		<i>real</i>													

6.2.11 Use of Information and Communication Technology Survey (ICT)

The survey on the Use of Information and Communication Technology is a very important survey conducted in households and provides important indicators regarding the use of information and communication technology by households and individuals. This survey started for the first time in 2017 and will continue as a regular survey.

Action Plan for the Use of Information and Communication Technology Survey (ICT)

Department	Production process		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
DSS	Use of Information and Communication Technology Survey (ICT), 3,750 households and 3,750 individuals														194
Phase 1	Identification of needs	<i>plan</i>	7	7	7										21
		<i>real</i>													
Phase 2	Designing and planning	<i>plan</i>	7	7	7										21
		<i>real</i>													
Phase 3	Creation and testing (tools and work order)	<i>plan</i>	10	10	10	10									40
		<i>real</i>													
Phase 4	Data collection	<i>plan</i>				5	5								10
		<i>real</i>													
Phase 5	Data entry	<i>plan</i>						15	15						30
		<i>real</i>													
Phase 6	Data processing (transmission)	<i>plan</i>	10							10	10	10	20	10	70
		<i>real</i>													
Phase 7	Release / publication and communication	<i>plan</i>	1											1	2
		<i>real</i>													

6.2.12 Statistical Yearbook of Republic of Kosovo 2019

The Statistical Yearbook of the Republic of Kosovo was published for the first time in 2014 as one of the most specific and most comprehensive publication of the Kosovo Agency of Statistics. Each chapter presents statistical data in tabular form, with maps and graphs given by different time series and accompanied by short description for each chapter separately. The Statistical Yearbook presents statistics which are a summary of statistics released by KAS. This publication presents many important statistical data given in different time series and related to the Republic of Kosovo.

Action Plan for Statistical Yearbook:

Department	Production process		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Planned days
TIMD	Statistical Yearbook														93
Phase 1	Identification of needs	<i>plan</i> <i>real</i>		3											3
Phase 2	Designing and planning	<i>plan</i> <i>real</i>			3	2	2								7
Phase 3	Creation and testing (tools and work order)	<i>plan</i> <i>real</i>			3	3	3								9
Phase 4	Data collection	<i>plan</i> <i>real</i>			5	5	5	3							18
Phase 5	Data entry	<i>plan</i> <i>real</i>			3	3	4	4							14
Phase 6	Data processing (transmission)	<i>plan</i> <i>real</i>			4	5	4	12							25
Phase 7	Release / publication and communication	<i>plan</i> <i>real</i>						5	12						17

6.2.13 Main activities of planning and coordination

The process of planning, monitoring, internal and international coordination, Euro-integration processes in the field of statistics, international cooperation, communication with different users, etc., constitute the axis of the work plan within the framework of the Department of Policy, Planning, Communication and Coordination. Therefore, during 2019, KAS will continue to further strengthen the planning, coordination and monitoring processes. The identification and meeting user needs with statistical data as well as monitoring of the statistical processes are part of the KAS Action Plan within the Annual Work Plan, respectively the Programme of Official Statistics 2018-2022. Strengthening the role of KAS in the coordination process continues to remain a high priority together with strengthening and advancing the planning framework in KAS.

Below is a plan for some of the management of processes of the high level in KAS.

High Level Process Management Plan.

Department	Production process		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	planned
Plan	Plani për vitin vijues														645
Phase 1	Identification of needs	<i>plan</i> <i>real</i>	17	18	20	20	20	19	19	10	18	18	18	18	215
Phase 2	Designing and planning	<i>plan</i> <i>real</i>	5	7	7	7	5	5	5	2	8	8	5	5	69
Phase 3	Creation and testing (tools)	<i>plan</i> <i>real</i>	5	6	6	6	6	6	6	2	6	6	6	6	67
Phase 4	Data collection	<i>plan</i> <i>real</i>	2	2	12	10	7	8	7	3	8	9	9	2	79
Phase 5	Data entry	<i>plan</i> <i>real</i>	5	7	7	7	5	3	3	2	8	10	10	5	72
Phase 6	Data processing	<i>plan</i> <i>real</i>	2	7	8	8	8	10	5	2	12	10	12	11	95
Phase 7	Release / publication and communication	<i>plan</i> <i>real</i>	2	2	3	3	5	6	6	2	5	6	6	2	48

6.2.14 Data collection

The Department of Censuses and Surveys (DCS) is responsible for data collection required by KAS.

DCS has under its management seven (7) KAS Regional Offices that collect data, control data collection, as well as supervise data collection, together with KAS departments, meaning all stages of conduction of operational activities in the field work.

During 2018-2022, DCS plans to collect data in electronic form through the opportunities provided by IT. This will increase the accuracy and quality of the data. This will also enable to increase the control and supervision in data collection in field work as well as shorten the processing time of data by respective production departments.

KAS regional staff, in cooperation with other KAS production departments, monitors, controls and supervises economic operators who are contractors in data collection from the field work for the purposes of raising the quality of statistical data.

In carrying out its tasks and duties, according to the criteria and dynamics provided for in the KAS Plan and Programme, the DCS, together with KAS departments, reports on the progress and development of activities foreseen during the control and supervision of the surveys in the field work.

6.2.15 Main administrative activities

Daily management of all activities that are in the function of realizing KAS's Annual Work Plan in an efficient, transparent and accountable manner.

Work Plan for Budget Planning:

Department	Production process		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	planned
DA	Budget planning														40
Phase 1	Identification of needs	plan real			2	2		2			1				7
Phase 2	Designing and planning	plan real				1			3		3				7
Phase 3	Creation and testing (tools)	plan real						2			2				4
Phase 4	Data collection	plan real	1		1	1		1	1		1	1			7
Phase 5	Data entry	plan real				1			1		1			2	5
Phase 6	Data processing	plan real				2					2				4
Phase 7	Release / publication and communication	plan real						1	1		1		2	1	6